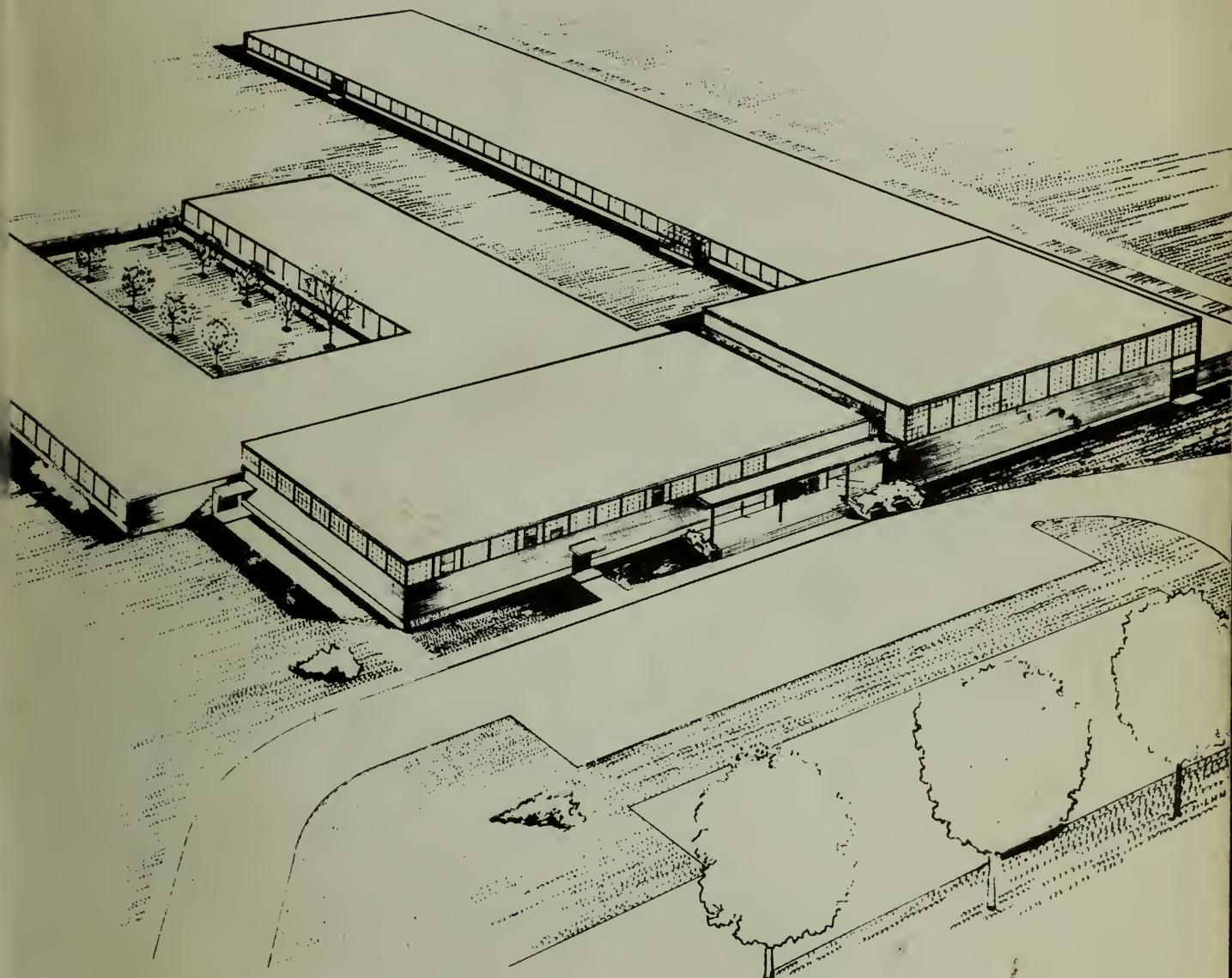


# ANNUAL REPORT

## 1962



**TOWN OF IPSWICH**  
**MASSACHUSETTS**

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COVER PHOTOGRAPH

THE NEW IPSWICH HIGH SCHOOL

1. Location	Off High Street, one mile north of the center of town
2. Size of site	22 acres
3. Number of classrooms	32 (pupil stations 35)
4. Square feet of floor space	Approximately 60,000
5. Normal pupil capacity	650
6. Total cost including land and equipment	(\$1,260,000)-(\$1,278,000)
7. State Aid	40 percent
8. Opening Date	September 1963
9. Planned provisions for expansion	One additional wing across rear of building to accommodate approximately 200 pupils

School Building Construction Committee

Voting Members

Mr. Joseph McGee  
Mr. Philip Pattison  
Mr. Frank Mackey  
Mr. John Ames  
Mr. James MacManaway, Chr.

Non-Voting Members

Mr. Richard Davis  
Mrs. Nancy Thompson  
Mr. Edward Kozeneski  
Mr. Rodney R. Wood, Secretary



# ANNUAL REPORT

For the Year Ending December 31, 1962



The 329th year of operation as  
a municipal corporation



Area of Town, 33 square miles



Population in 1960 census - 8529





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## REPORT OF THE BOARD OF SELECTMEN

John F. Conley, Chairman

To the Citizens of Ipswich

In accordance with its custom, the Board of Selectmen submits herewith its annual report for the year 1962.

The year has posed a number of most serious problems because the Executive - Secretary Charter, under which the Town has operated since March 1955, was revoked at the annual election by a majority of 29 votes. In compliance with the provisions of the charter, the services of Mr. Robert E. Curtis, the Executive-Secretary were immediately terminated. However, in order to provide some continuity for the many projects that were in progress, the Board rehired him for an interim period. In April, Mr. Curtis resigned to accept the position of Town Manager of Danvers. In May, Mr. Elwyn F. McCarthy, the Chairman of the Board resigned, and Mr. John Dolan was appointed to fill his unexpired term. For the balance of the year, Mr. Nathaniel Quint served as Executive-Secretary, and Mr. John Conley served as Chairman.

It seemed to the Board that the most urgent town business was the need to come to some determination concerning the future form of town government. For this purpose the Selectmen appointed a committee of five, headed by Wilmot Hall, to make a study of the wishes of the citizens in this regard. This committee was later augmented by five additional members and was requested to make specific recommendations concerning the form of government that the Town should adopt. This Town Government Study Committee held two hearings

in May--one for the proponents of the old form of government which existed in Ipswich prior to 1949, and the other for the proponents of the charter form of government. The Committee held a number of meetings, and in November, made its report, recommending that the Town accept several state statutes to modify the so-called "old form" of town government. These recommendations were incorporated in the warrant for the special Town Meeting to be held on December 10, 1962. That meeting was adjourned for lack of a quorum until December 17, 1962 when the citizens voted their overwhelming approval for the recommendations.

Therefore, beginning with the annual election in March, 1963, the Town will be governed under the old statutory form of town government with the following changes: there will be five elected selectmen, seven elected school committee members, a planning board, three assessors appointed by the selectmen, a personnel board, and a full-time fire chief. All other boards and officers will return to the same status--elective or appointive-as they enjoyed in 1949. In addition, the Town Meeting voted to ask the General Court for permission to make the office of Treasurer-Collector and the Board of Water and Light Commissioners appointive by the Board of Selectmen, but it appears that this legislation cannot be completed in time for the elections of 1963.

As in recent years, the Town's growth and its need for expanded municipal services were demonstrated in the major projects of the Water, Highway, Electric and Sewer departments that were carried out during the past year .

As part of the twenty-year development plan for the municipal water system, the new Winthrop well off Topsfield Road was tied into the water distribution system to provide a new source of supply and to improve the pressure in the whole Topsfield Road area. Under the Highway Department, the first phase of the reconstruction of Topsfield Road was carried out; a portion of Argilla Road was rebuilt; and several streets--Cedarview, Manning, part of Mineral, and Market Square--were resurfaced. In the Electric Department, the Board decided that a separate building should be constructed to house the water pumps and the chlorinator at the Generating Plant, after a main valve gave way in the basement in December and caused some flooding in the basement and a consequent interruption of power for a period of two hours. The survey of our municipal electric system is in the process of being completed by the Engineering firm of Metcalf and Eddy, as part of the Master Plan which is being made with the assistance of Federal funds under the direction of the Planning Board. The Sewer system was further extended in the center of town to take in Manning Street, High Street (between Manning and Mineral) and part of Mineral Street; many local tie-ins were completed.

The Board also took satisfaction in the fact that the construction of the new High School is going forward on schedule with the prospect that it will be ready for occupancy in the fall of 1963 and that it will bring to an end the necessity for double sessions.

In the fall, the Board was informed that the Town had been declared a depressed area (because of unemployment) and was therefore eligible for matching Federal funds for certain kinds of public works projects under the Area Redevelopment Authority. The Board discussed the problem with the Planning Board and the Finance Committee and decided to ask the citizens to approve the Town's application for Federal funds for several important projects. The preliminary plans for these projects were already available, and they were incorporated in the warrant for the special Town Meeting of December 17, 1962. The meeting

gave overwhelming approval to Articles for the construction of a water storage tank on Town Hill and for the installation of water pipes and lines and construction of a storage tank in the Linebrook area. A special balloting on December 27, 1962 gave approval for the construction and extension of the sewer system in the center of the Town. We are hopeful that our application will be accepted, as these projects are very important to the Town.

And finally, at the same special Town Meeting, the citizens gave their overwhelming approval to an Article in the warrant asking the General Court for permission for the citizens to reconsider Chapter 620 of the Acts of 1954, the Executive-Secretary Charter.

Thus, though we realize that we are bequeathing many complex problems to the citizens for the year, 1963, we feel that we do have our feet once more on the road to modern, progressive and efficient government.

In conclusion, the Board is most appreciative of the cooperation of the various Town boards and officials in the conduct of the Town's business.



Astronaut Allan Shepard Greets Townspeople in Market Square

## REPORT OF THE EXECUTIVE SECRETARY

Nathaniel M. Quint, Executive Secretary

This is your 1962 Town Report, the final year of the Executive Secretary form of government under Chapter 620 of the Acts of 1954.

At the end of the 1962 fiscal year, there was \$124, 874.16 in surplus revenue in the treasury as compared with \$101, 011.25 at the end of the 1961 fiscal year.

The total valuation of real estate and personal property as of January 1, 1963 is \$13, 765, 965; this is an increase of \$214, 995.00 or 1.56 per cent over the previous year of 1961. The outstanding debt of the town, excluding the electric light and water departments, is \$2, 236, 000; an increase of \$680, 000, due to the construction of schools and extension of the sewage system.

During the year, Chapter 90 construction was continued on Topsfield Road, and will recommence in the spring. The reconstruction of a portion of Argilla Road, Manning Street and Mineral Street was completed. Major repairs were made to the Green Street Bridge. The installation of the pumps at the new Winthrop well site has been completed, and the Town is now enjoying an additional 750, 000-gallon daily increase of excellent water to its supply.

The following equipment was purchased, after being advertised, and the award was made to the lowest responsible bidder:

- (1) Burrough's Typing Sensimatic Machine. This machine is used to bill accounts for the water, light and sewer departments, prepares tax bills and payrolls. It is located in a new office on the second floor of the town hall.
- (2) Police Cruiser
- (3) Electric Light Department Utility Station Wagon
- (4) Wood Chipper
- (5) Truck equipped with Sky Bucket to be used in the forestry and electric light departments.
- (6) Sidewalk tractor for snow plowing
- (7) Two dump trucks
- (8) Many smaller pieces of equipment

All town trucks have been painted and have been put in good mechanical condition.

In 1962, two department heads were appointed, due to resignations; Mr. Roland Foucher, agent of the Board of Health, and Mr. Alfred Tobiasz, manager of the Electric Light Department.

Because of the revocation of the Charter, I foresee in 1963 some difficulties in the stabilization of the Town Government, and not until the various factions become more united in their thinking of where the best interest of the Town lies, this will continue.

I acknowledge with appreciation the cooperation given me by the Town employees during my term of office as Executive Secretary.

## LEGAL DEPARTMENT

Harold M. Willcox, Town Counsel

The work of the Legal Department during the past year was rendered more complicated than usual by the existence of a number of important controversies among the citizens of the Town.

First and foremost was the revocation by a narrow margin at the annual meeting of the Town Charter with its Executive Secretary form of government, a step which left open to question the form the government would take when the Charter actually lost effect in March, 1963. A government study committee was appointed by the Board of Selectmen, upon which committee were urged all points of view from the argument that the Charter should be immediately reinstated to the position that the Town should return forever to the form of government of the nineteen forties. The advocates of all positions were vocal and those of the extreme positions vociferous and stubborn, and the committee eventually recommended--that the Town at a special meeting by large margins accepted--an interim program for returning to the so-called "old form" but with certain major modifications authorized by the general laws. One or two features of this program were subsequently challenged in a lawsuit which has not at this writing been decided.

Another source of controversy has been the advent to the Linebrook Road area of the first large proposed housing development. Spokesmen on behalf of various groups in the Town have been loud in praise of this event while other groups have been fearful of the effect upon the Town of the construction of so many houses at one time. Various legal problems have arisen with respect to the new development, all of which required the expenditure of a good deal of time and some of which have given rise to strong feelings. The developer himself has taken part in the controversy. Its representative accused the Town Counsel of "taking down the welcome sign" to Ipswich, this being a response to a statement that the Town should exercise its rights in a way favorable to the Town.

At the annual meeting, a by-law was enacted restricting the availability of upland in the Town to hunters. In a court case later in the year in the Third District Court, this by-law was upheld.

Through the able assistance of our representative, special legislation to assist the Town in carrying out its various programs has been made possible, especially with respect to the validation of bond issues for such purposes as the construction or enlargement of the Town sewerage system.

## FINANCE DEPARTMENT

### Accounting Division

Robert H. Leet, Finance Director and Town Accountant

The general financial records of the Town are maintained in this office as well as the accounts for the Public Works Water Division and Electric Department. Budget control reports were prepared monthly for all departments and for other interested persons. Financial data for the annual budgets, both preliminary and final, were assembled and distributed. A report was prepared and sent to the Department of Corporations and Taxation, showing the complete financial transactions of the Town. The Town's cash balance was verified with the Treasurer's Office each month. All purchases were post audited before release for payment. Detailed financial statements for the Town of Ipswich for the year 1962 are set forth in the back portion of this report.

### Collection-Treasury Division

Helen W. Horsman, Temporary Collector

Bills committed for collection during 1962 totaled \$2,420,459. The following tax bills were typed and sent out: Poll 2298, Personal 659, Real Estate 3858, Motor Vehicle Excise 5393, Farm Animal Excise 12, and Sewer Betterment 129.

Bills collected amounted to \$2,269,849. Treasurer's Receipts totaled \$3,746,388. During the year, \$1,741,145 was invested in Treasury Bills. This will earn \$14,124 if held until maturity.

\$212,000 was paid off on maturing debt. A record of new debt bonded, amounting to \$804,000 was set up.

Check register balances were reconciled with bank statements. Federal and State income tax statements were made up and distributed. A record of Trust Fund transactions was maintained.

A schedule of receipts was rendered to the Town Accountant monthly.

### Assessing Department

Seward S. Tyler, Assessor

The assessed valuation of Real and Personal Property in the Town of Ipswich for 1962, was \$13,765,965.00. This was an increase of \$214,995 or 1.56 per cent.

There were 5393 Motor Vehicle Excise Taxes committed to the Collector. The total valuation of the vehicles was \$3,308,595.00 and the total tax was \$181,995.04.

## REPORT OF AN AUDIT

As directed by you, I have made an audit of the books and accounts of the town of Ipswich for the fiscal year ending December 31, 1961, the following report being submitted thereon:

The records of financial transactions of the several departments receiving or disbursing money for the town or committing bills for collection were examined and checked with the records of the town treasurer and the town accountant.

The town accountant's ledger was analyzed and checked in detail. The receipts, as recorded, were checked with the treasurer's books, while the recorded payments were compared with the treasurer's cash book and with the treasury warrants. The appropriations, loan authorizations and transfers, as entered, were checked with the town clerk's records of town meetings and with the finance committee's records of transfers from the reserve fund.

A trial balance was taken off proving the ledger accounts to be in balance, and a balance sheet showing the financial condition of the town on December 31, 1961 was prepared and is appended to this report.

The books and accounts of the town treasurer were examined and checked. The cash book additions were verified, the recorded receipts were analyzed and compared with the accountant's books, with the departmental records of payments to the treasurer, and with other sources from which money was paid into the town treasury, while the recorded payments were compared with the selectmen's warrants authorizing the disbursement of town funds and with the accountant's records.

The cash balance on February 10, 1962 was verified by reconciliation of the bank balances with statements furnished by the banks in which town funds are deposited, by examination of the savings bank books, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were verified by comparison with the amounts falling due and with the cancelled securities and coupons on file.

The savings bank books and securities representing the investments of the several trust and investment funds in the custody of the town treasurer, the treasurer of the library trustees, the trustees of the Manning School Funds, of the Brown School Fund, and of the Burley Educational Fund, as well as of the Feoffees of the Grammar Schools of Ipswich, were examined and listed. The income was proved and all transactions and balances were verified. The cash balances were proved by reconciliation of the bank balances with statements furnished by the banks of deposit.

The records of tax titles and tax possessions held by the town were examined and checked in detail. The amounts transferred to the tax title account were compared with the collector's records and with the accountant's books, the recorded redemptions were checked with the treasurer's cash book, and the tax titles and tax possessions on hand were listed, proved, and checked with the records at the Registry of Deeds.

The deductions from employees' salaries for Federal and State taxes, the county retirement system, and Blue Cross and Blue Shield were listed and reconciled with the amounts due and paid to the proper agencies.

The books and accounts of the town collector were examined and checked. The taxes, excise, and assessments outstanding at the time of the previous examination, together with all subsequent commitment lists, were audited and checked with the warrants issued for their collection and with the accountant's books. The recorded collections were compared with the payments to the treasurer and with the accountant's records, the recorded abatements were proved with the assessors' records of abatements granted, the transfers to the treasurer and with the accountant's records, the recorded abatements were proved with the assessors' records of abatements granted, the transfers to the tax title account were proved, and the outstanding accounts were listed and reconciled with the controlling accounts in the accountant's ledger.

The commitments of departmental, municipal light, and water accounts receivable were examined and checked in detail. The collections, as recorded, were compared with the payments to the treasurer, the abatements and discounts granted, and the outstanding accounts were listed and proved with the accountant's ledger.

The outstanding tax, excise, assessment, departmental, municipal light, and water accounts were further verified by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

The records of guarantee deposits for electric light service were examined and checked. The recorded receipts and the amounts refunded to depositors were verified and proved with the treasurer's and the town accountant's books .

The records of receipts from licenses and permits issued by the board of selectmen, the town clerk, and the health department were examined and checked, the payments to the Division of Fisheries and Game and to the town treasurer being verified.

The available records of departmental collections by the plumbing inspector as well as by the police, school, and recreation departments, and by all other departments in which money was collected for the town, were examined and checked, the payments to the town treasurer being verified.

The surety bonds on file for the several town officials for the faithful performance of their duties were examined and found to be in proper form.

In addition to the balance sheet, there are appended to this report tables showing reconciliations of the treasurer's and the town clerk's cash, summaries of the tax, excise, assessment, departmental, electric light, and water accounts, as well as schedules showing the condition and transactions of the several trust and investment funds.

For the cooperation extended by all town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

William Schwartz  
Assistant Director of Accounts

## RECORDS DEPARTMENT

Anthony A. Murawski, Town Clerk

VITAL STATISTICS: Comparative vital statistics recorded for 1961 and 1962 were as follows:

	<u>1961</u>	<u>1962</u>
Births	272	229*
Deaths	138	137
Marriages	80	99

\*Recorded as of February 11, 1963.

Of the total number of births recorded, 142 were to Ipswich residents, 75 to non-residents. There was 1 set of twins recorded for 1962. Of the total number of deaths recorded, 110 were to Ipswich residents, which included 5 children under the age of 6. The oldest Ipswich resident who died during the year was 103 years, 1 month, 25 days of age.

REVENUE: Total receipts in the Town Clerk's office for 1962 totaled \$4,924.30, a decrease of \$364.25 over 1961. This decrease was due to the fact that the "No Hunting" By-law was passed this year. Disposition of these receipts were as follows:

Payments to State for Sporting Licenses (Decrease of \$357.00 over 1961)	\$1,557.00
Turned over to the Town Treasury	3,367.30*

\*This figure includes \$1,622.25 for Dog Licenses which are turned over to the County Treasurer.

LICENSES: Comparative statistics on licenses issued during 1961 and 1962 are as follows:

	<u>1961</u>	<u>1962</u>
Marriage Licenses	66	92
Dog Licenses	732	759
Sporting Licenses	518	404
Archery Stamps	20	13

RECORDINGS: The following papers were recorded during the year:

	<u>1961</u>	<u>1962</u>
Financing Statements	269	278
Termination Statements	86	144
Bill of Sales	20	21
Federal Tax Liens	10	8
Business Certificates	9	12
Married Woman's Business Certificate		1

## TOWN MEETINGS AND ELECTIONS

Town Meetings and Elections were held on the following dates:

January 15	Special Town Meeting Voters present, 630 Appropriated \$495,000.00 for addition to Intermediate School Building
March 5	Annual Town Meeting Voters present, 595
March 12	Annual Town Elections Total Votes Cast, 3,323
September 18	State Primary Total Votes Cast: Republican       1,660 Democratic       580
November 6	State Election Total Votes Cast, 3,912
December 1	Recount for Office of Governor
December 10	Special Town Meeting Voters present, 420 Lack of Quorum
December 17	Adjourned Special Town Meeting Voters present, 582
December 27	Special Ballotting Day Votes Cast, 563 Appropriated \$325,000.00 for construction of sewerage system in center of town

The total number of registered voters as of December 31, 1962 was 4,816.

## PLANNING BOARD

Chester J. Patch, Jr., Chairman

During the year 1962, the Board held 27 open meetings. Board members are Chairman Chester J. Patch, Jr., Clerk John G. Markos, Joseph B. Weltchek, John R. Logan and H. Gilman Nichols, Jr. Mr. Nichols was appointed May 8, 1962 to replace Charles W. Herrick who served the Board well and faithfully for almost five years.

During the year the Board was concerned primarily with subdivisions. Campanelli Builders, Inc. purchased the former Whitten Brothers' land on Linebrook Road and some additional land adjacent thereto, and presented the Board with a preliminary plan for 460 lots in addition to the approved section of 265 lots. This preliminary plan was rejected, but Campanelli Builders did proceed with the construction of houses in the approved section of the subdivision. Many problems of a detailed nature in connection with this development concerned the Board all during the course of the year and future Boards can anticipate continued work of the same nature if this subdivision, on completion, is to be an asset rather than a costly headache to the Town.

An amendment to the Zoning By-law changing an area northerly of Linebrook Road from Single Resident A District (25, 000 sq. ft. minimum) to Rural-Residential and Agricultural District (one acre or 43, 560 sq. ft. minimum) was proposed by the Board, a hearing held and was adopted by the Annual Town Meeting on March 5, 1962. Three new streets on Great Neck - Skytop Road, Merganser Road, and Goldfinch Way - were recommended for acceptance to the Board of Selectmen and accepted at the Town Meeting. The Board also made favorable recommendations on the widening of Spring Street, Central Street and the intersection of Payne and Poplar Streets.

The Board appeared before or notified the Board of Appeals during the year regarding its recommendations both for and against the granting of variances requested.

During the year 1962, the Board embarked upon a continuation of the Urban Planning Assistance Project, interviewed consultants, filed necessary applications, and received approval of our proposed planning program in the amount of \$17, 876.00, with the Town of Ipswich's share being \$4, 469.00. Contracts were then signed with the Department of Commerce and Metcalf & Eddy as the Planning Consultants.

Subdivisions on Labor-in-Vain Road, Skytop Road, Town Farm Road, Linebrook Road, Topsfield Road and Lakeman's Lane were submitted to the Board. Discussions of the proposed layouts were held, plans revised as necessary, hearings held, and plans approved as required.

The Planning Board regrets the dissension that arose during the past year over the pros and cons of the development on Linebrook Road by Campanelli Builders, Inc. and urge that the future Planning Board be given every help and consideration of its proposals to the end that it may be able to negotiate with Campanelli in its efforts to secure for the Town the best development possible.



His Eminence Richard Cardinal Cushing Laying Cornerstone  
At Novitiate and Convent Of Sisters of Notre Dame de Namur  
Jeffreys Neck Road



New High School Under Construction

## ZONING BOARD OF APPEALS

James Theodosopoulos, Chairman

In 1962, the Board of Appeals held seven hearings on variances from the Zoning By-laws. Six were requests for side, front or rear yard variances, and one involved subdivision of a lot. Three were granted, one was denied, and three did not need a variance.

The Board still urges that a Town Official be made responsible for determining applicability of the By-law and for its enforcement. This would eliminate the needless public hearings on requests that do not require a variance.

The Board wishes to express its appreciation again to the Town Counsel for his assistance.

For the first time, a decision of the Board has been appealed to Superior Court. An abutter has objected to our granting of a side and rear yard variance in order to permit the petitioner to erect a dwelling. This case is still pending.

## IPSWICH CONSERVATION COMMISSION

Frederick S. Jenkins, Chairman

The commission was enlarged from 5 to 7 members to promote greater efficiency and spread the workload more evenly. A set of bylaws was adopted by the commission to clarify the operating rules and procedures. Responsibility for study and investigation was divided into the following areas:

1. Insect Control
2. Shade trees and forestry
3. Water supply and pollution abatement
4. Wetlands, fish and wildlife problems
5. Waterways, beach and boating areas
6. Gifts and management of commission controlled properties

Following the first meeting of representatives of 12 nearby towns, in Ipswich, interest has increased sharply in mosquito control for Essex County. Representative John Dolan has filed a Bill to repeal previous legislation and substitute a voluntary and permissive program. The Commission will continue to publicize and promote wider recognition of the best methods of Dutch Elm disease control.

## CIVIL DEFENSE AGENCY

Elmer Cowperthwaite, Director

Since early in 1962, this department has been working on shelter projects following an inspection of existing buildings by a team of architects and engineers assigned to this project by the Army Engineer Corps.

A total of fifteen buildings were inspected. Only those having a protection factor of four against fallout can be marked as shelters. One of these, the Crane Castle, so-called, has been licensed as such. A requisition for supplies has been sent in, and upon notification, will be picked up and stored there.

The civil defense fire truck is now stored in a heated garage; thus, making it available at all times of the year. Prior to this year, it had been in "cold storage", and out of use during the cold weather months when it might have been most needed.

Our communication system has been improved, and I expect that in 1963 additional equipment will be installed. We have fourteen licensed operators in this unit.

The Auxiliary Police now has thirty eight uniformed officers at the call of the Police Chief.

The Auxiliary Fire Department has six trained men, and it is hoped to increase this department soon.

In all, there are five trained departments including fire, police, communications, underwater rescue, and home preparedness.

## POLICE DEPARTMENT

Stanley J. Surpitski, Chief

There were two hundred and seventy three court cases during the year of 1962.

Assault	2
Assault on police officer	1
Allowing an improper person to operate	3
Breaking and entering	5
Delinquents	8
Disturbing the peace	4
Drunkenness	32
Excessive speed	77
Failing to keep to the right of the road	4
Larceny	17
Leaving a scene of accident after causing property damage	3
Misappropriation of car	1
Non-Support	2
Operating under influence of liquor	16
Operating after revocation or suspension of license	4

Operating so as to endanger	3
Operating without a license	7
Operating without a license in possession	1
Operating unregistered car	2
Spillage on road (Town by-law)	13
Passing car where view is obstructed	4
Passing school bus	7
Violation of stop sign	9
Violation no inspection sticker	7
Miscellaneous	41

These cases were disposed of in the following manner:

Appealed	6
Continued generally	2
Discharged	23
Filed	30
Filed cost of court	96
Fined	83
Held for Grand Jury	8
Probation	1
Restitution	3
Suspended sentence	11
Sentenced to House of Correction	3
Turned over to other police departments	6
Committed to Youth Service Board	1

The two police cruisers traveled 55,118 miles and the ambulance, 3,484 miles.

Automobiles stolen	5
Automobiles recovered	7
Ambulance runs	237
Automobile accidents reported over \$200 damage or injury	131
Automobile accidents reported under \$200 damage and no injury	213
Automobiles transferred	1521
Animals found	47
Animals lost	65
Animals destroyed	41
Animals reported killed	40
Animals reported injured	56
Assistance rendered to persons in distress	18
Persons bitten by dogs	45
Bicycles registered	238
Business establishments found open at night and secured	214
Clam permits issued, non-resident (\$10.00 each)	37
Clam permits issued, non resident (\$1.00 each)	734
Clam permits issued, resident (\$2.00 each)	519
Criminal summons served	126
Persons reported injured	90
Persons reported from home and found	33
Sudden deaths investigated	11
Parking summons issued	713
Complaints investigated	1691

Demands for police service are constantly increasing. Thorough investigation of complaints and accidents must be made, and much time is required for proper enforcement of speed, traffic control and parking regulations, protection of business establishments at night, and protection of life and property at all times.

Traffic and parking in the business area is still a problem, and it is a situation that can be greatly relieved by a little cooperation from the motorists .

#### FIRE DEPARTMENT



Chief Scahill Testing Fire Alarm System

Russell L. Scahill, Chief

The Fire Alarm system has been extended to the Generation Plant on the Rowley Road and to the Notre Dame Training School. It is planned to install fire alarm boxes from the High Street Bridge to the Pumping Station in 1963.

The interior of the fire station was repainted by the regular firemen. Radio equipment was converted to a new band (the frequency of that band 158.880 mc). It is anticipated that a Mutual Aid System for District 5 on frequency of 154.07 mc will be installed in 1963.

Members of the department attended fire prevention meetings to further the efficiency of fire inspections, preventions, and for greater knowledge of Laws and Fire Regulations related to performing inspections.

Fire prevention inspections were made in all schools, churches, rest homes, the hospital and all business establishments.

Fire insurance paid out for losses in 1962 was \$35,026 on estimated actual losses of \$37,040 in property valued at \$926,350.

The fire department encountered the busiest year on record. Firemen responded to 504 calls, an increase of 157 calls over the previous year. Of these, 420 were still alarms, and 83 were bell alarms. Eighty-six ambulance runs were made together with 17 emergency runs for use of the resuscitator-inhalator. The department gave assistance to people being locked out, searched for lost persons, pumped out cellars, extinguished flooded oil burners, and rendered many other emergency services to the public.

The department's vehicles covered a total of 19,606 miles during 1962. It used a total of 5,850 feet of 1 1/2-inch hose, 11,650 feet of 2 1/2-inch hose and raised a total of 565 feet of ladders, and used a total of 119,300 gallons of water from the booster tank of the trucks.

The following is a miscellaneous report of other activities of the department:

Blasting Permits	10
Inspection of oil burners	267
Complaints Investigated	325
Fire Burning Permits	720
Christmas Trees Sprayed	675
Checking and Filling Fire Extinguishers	396

#### HEALTH DEPARTMENT

Roland R. Foucher, Health Agent

A full time health agent was appointed in July after a vacancy existed in the office for over six months.

A revision of the filing system was made and licenses and permits were brought up-to-date.

Tuberculosis was a major item in the health budget this year, and because of new legislation, there will be no further admissions to the Essex County Sanatorium in Middleton. All new tuberculosis patients will be sent to Middlesex Sanatorium in Waltham. The X-ray Clinic will remain in Middleton for the follow-up of former patients and for chronic diseases.

The well-child clinic held the first Monday of every month by Dr. Frank L. Collins and Violet DeMille, R. N. for pre-school children and new babies was well attended. The annual diphtheria immunization clinic gave booster doses to 455 children. The polio clinic held in May and June under the direction of Dr. David Jewett was highly successful; 2996 receiving Type 1 in May and 2761 receiving Type 3 vaccine in June.

A successful rabies clinic was held at the town garage in August where 140 dogs were inoculated.

Town employees were given flu vaccine shots at no cost to the town.

Inspection of eating and drinking establishments, school cafeterias, day nurseries, rest homes, etc. were made at regular intervals.

Milk samples were taken from milk dealers, stores, etc. and sent to the Essex County Agricultural School for tests of fat content and bacteria.

Mr. Edmund Gillis was appointed as gas inspector for the town. This position was created by the 1962 annual town meeting. Mr. John Wegzyn was appointed as animal and slaughter inspector and also serves as dog officer. Mr. Rene Rathe was appointed as alternate plumbing inspector and sanctioned by the Civil Service Commission.

Your health agent made over 30 percolation tests and recommended septic tank size and leaching area. There were 66 building permits issued in 1962, and each building site was viewed, tested for drainage and signed by the health agent before they were approved by the Board of Selectmen.

Sewer tie-ins this year were gratifying, and it is hoped that by the end of 1963, everyone abutting the town sewer will be tied in.

Regular meetings of the Board of Health are held monthly.

#### WELFARE DEPARTMENT

John K. Gilligan, Director

The family assistance caseload at the end of the year totaled 129. The State and Federal governments reimburses to the Town approximately 80 per cent of total assistance rendered in the majority of the assistance programs.

In the Administrative Department, there is a Director, Social Worker and Senior Clerk-Typist. The board of Public Welfare, three members, sits in executive session every other Monday night at seven o'clock.

#### VETERANS' SERVICES DEPARTMENT

Veterans' Agent, Anthony A. Murawski (Town Clerk)

Total number of cases handled during the past year by months is as follows:

January, 16; February, 13; March, 12; April, 12; May, 7; June, 13; July, 12; August, 9; September, 10; October, 15; November, 12; December, 14.

The amount expended for benefits in various forms of aid can be found in the Financial Section of this town report.

In connection with Veterans' Benefits, there are numerous forms covering every detail of work. These forms consist of Assessors Reports, Mortgage Reports, Bank Statements from all banks in the community in which the

veteran or applicant lives, Wage Reports, Birth Records, Marriage Records, in some cases Death Records, Divorce Records, Unemployment Compensation Reports, Medical Reports, Relatives Reports, Assignments, Liens, Court Records, etc.

All these forms are sent out after the veteran or applicant has applied for Veterans' Benefits by filling out a three-page application. All the information on the application is thoroughly checked, not only by the local agent, but by State Investigators. The final decision of approval or disapproval of all applications is given by the Commissioner of Veterans' Services office at the State House.

This Veterans' Services is a separate department and is in no way connected with the Veterans' Administration. The Veterans' Agent is not authorized to act for the Veterans' Administration.

On recommendation by the State Department Veterans' Services, Ipswich is joining in a regional Veterans' Services Department with nearby towns. This will be accomplished within the next few months, and the Town Clerk will no longer be the Veterans' Agent.

#### PUBLIC WORKS DEPARTMENT

Philip L. Pattison, Public Works Director

##### Administration

During the year, a great deal of time was spent reorganizing the Forestry, Highway, and Water Divisions, in order to make more efficient use of the men and equipment. In the water division, many new proposals of policy were recommended, and approved by the Board of Selectmen.

##### Engineering

Philip L. Pattison, Engineer

The town engineer serves in an advisory capacity to the administrative officials of the Town on almost any Town matter relating to engineering. Some of the projects for which plans and specifications were prepared, analyzed . advertised for bids, and which were later supervised were:

Sewers--Manning Street, Mineral Street, Newmarch Street, East Street, and the design of the proposed new high school sewer.

Resurfacing--Topsfield Road, Mill Road, Market Square and lower Mineral Street.

Reconstruction--Argilla Road, Manning Street, Upper Mineral Street, Cedar -view Road, Sunset Drive, Redwood Drive, and East Street.

Drainage--Stage Hill Road, Argilla Road, Sunset Drive, Farley Brook and Mineral Street.

General-- A new section of Topsfield Road was built with Chapter 90 funds, and a great deal of time was spent having conferences with the abutters, road contractor, and state engineers. Discussions were also carried out with the Army Engineers relative to the Corps of Army Engineers River Study. Studies, planning, assistance, or supervision were also given to the following: New Winthrop Wells, laying of about 5 miles of new water mains, planning of the proposed Federal Government aided water and sewer projects, Great Neck Marina and numerous other public projects.

#### Rubbish & Garbage Collection Division

The E & M Disposal Company of Rowley has just completed their first full year of collection in the town. There was a minimum of complaints received at the town hall throughout the year. The following schedule will be adhered to by the Contractor during 1963:

No collections on the following days: All Sundays, New Year's Day, Memorial Day, July 4, Labor Day, Thanksgiving, and Christmas. Pick up day after missed day, because of holiday or storm, will be the next following day.

Rubbish will be picked up once a week during the year. Garbage will be picked up once a week from September through May; twice a week during June, July and August.

The usual hours of pickup are as follows:

Winter	6:00 a. m. to 3:00 p. m.
Spring, Fall, Summer	7:00 a. m. to 4:00 p. m.

#### Sewer Division

Chester Wile, Operator

During 1962, the total number of gallons pumped into the Treatment Plant from the East Street Pumping Station was 27,118,000 gallons or about 74,295 gallons per day, compared to an average of 45,300 per day in 1961.

A daily maintenance program is carried out at the East Street Pumping Station and at the Treatment Plant.

The liquids are treated with chlorine before being discharged into the ocean and the solids are treated with lime before being dried out on the sludge bed. Daily records must be kept for the State Department of Public Health recording the number of gallons pumped, the amount of chlorine used and the amount of lime used.

#### Sewer House Connections

Complete inspection was given to 61 new sewer house connections during 1962; and after the installation of the house sewers, the water meter was read and the reading was turned over to the Town Accountant so the householder could be billed for the usage charged.



Sewer Construction--East Street

#### Highway Division

Joseph Doty, Assistant Foreman

The Department used a total of 1,442 tons of patch in repairing streets, and 1,700 tons of hot top were used in resurfacing various streets and a section of the parking lot. All catch basins were cleaned out during the year. Gravel roads in the Town were scraped and graded and the town dump bulldozed at regular intervals. Traffic lines and crosswalks were repainted and a new center line painted on Topsfield Road. Working with the forestry division, brush was cut on many miles of roads. Many culverts were repaired or replaced. Traffic islands were built at Wilcombs Square, and the shoulders of East Street and Jeffreys Neck Road from the wharf to the Notre Dame School were loamed and seeded. Argilla Road between Rocky Hill Road and North Gate Road was reconstructed. Cedarview Road was scarified and resurfaced with stone and oil and two basins and a crossover pipe put in on Sunset Road. Topsfield Road was oiled from Farley Avenue to the Goodhue curve and from this point to the Mill Road was hot topped as a Chapter 90 Maintenance project. At the close of the year, the department began Chapter 90 construction work on upper Topsfield Road.

#### Special Construction Projects

A new corrugated drain pipe was put under Mineral Street at the Farley Brook to replace the old stone culvert and two new catch basins were built there. The sidewalk at the First National Bank and the theatre was narrowed. At the town dump 900 feet of new fencing was erected. A section of upper Topsfield Road was widened and hot topped early in the summer as a Chapter 90 Construction Project. Drainage was installed on Stage Hill Road.

## Winter Maintenance

The department used 1711 tons of sand, 250 tons of rock salt and 20 bags of calcium in snow and ice control work during the year. By using trucks and plows from the Water, Forestry, Cemetery, and Recreation Departments, it was necessary to hire an outside sander for only 3 hours and a hired truck for 11 hours. A cover was purchased for the pile of salt, and 10 sand barrels were filled with sand and put on various hills in town for public use in emergencies. Two new plows for the trucks, a new sand spreader, and a new sidewalk plow were purchased for winter use. A new steam cleaner, wood chipper, small roller, and dump truck were also secured. Also in conjunction with the Light Department, a new truck mounted tree bucket was purchased.

## Forestry Division

Armand Michaud, Working Foreman

Elms were tagged and sampled at the State Laboratory for Dutch Elm Disease and later removed if test was positive. Sprays were applied under the direction of State Department of Natural Resources: 1 bark beetle spray in April and 2 leaf beetle sprays in July. Brush killer and poison ivy sprays and mosquito sprays were applied at various times of the year.

At all elections and town meetings, the Forestry Department set up and removed all voting booths and tables. During the year, brush was cut along various roadsides within the Town. A line-clearing program has been started for the Light Department with the new skyworker. During the winter, the Forestry personnel plowed snow and helped on the snow removal work after every storm. Early in the fall with the combined efforts of the highway and forestry personnel together with the personnel of the state department of natural resources, all state approved diseased elm trees were removed in the center of town. This combined effort during the fall placed the town in an excellent position in the control of dutch elm disease.

## Water Division

Dana G. Parsons, Foreman

During 1962, the following was accomplished by this department:

72 new, year-round services were installed, 24 new hydrants were added to the system, 9 hydrants were replaced with new hydrants, 201 hydrants were flushed with the help of the call Fire Department; 27 new meters were installed, and 7 meters were sealed. Five Hundred Thirty feet of 1-inch galvanized pipe was replaced in line to Treadwell's Island, and the 1-inch galvanized line into Agawam Avenue was replaced with 267 feet of 1 1/2-inch cooper. About 5 miles of water mains were added to the system.

During the late fall, the Winthrop Wells were put in use, giving the Town an additional 700,000 gallons of water per day. Location of mains and services were marked on the streets for the sewer department and state and highway departments. The 8-inch line across the marsh to Eagle Hill should be replaced immediately, together with the 6-inch spun cast iron pipe going into Eagle Hill. The last check on location of gate boxes and curb boxes was made in 1934, and a new check should be made and locations marked on a plan. The

Fire Underwriters recommend that this be done yearly. Due to fine cooperation of the Fire Chief and the call firemen, a complete hydrant flushing program was begun last fall. This project had not been done for over a decade. This program will be carried out next spring and fall, and annually thereafter, which will result in a better quality of water for the townspeople.

#### General Maintenance

A preventive maintenance program of all equipment was inaugurated this year and almost every vehicle in the public works department was thoroughly checked, with necessary repairs made, and then each vehicle was in turn repainted equipment yellow. This was the first year in the last twelve years that a purchase of a new truck was not necessary in the Town.



New Dump Truck for Public Works Department

#### Cemetery Division

Benjamin Homans, Superintendent

The death rate in 1962 was very high resulting in 116 interments including three cremations and the burial of three infants, against 121 in 1961.

One 8-grave, two 4-grave and 5 single graves were sold with perpetual care. One 4-grave and seven single graves were sold without perpetual care. Seventeen 4-grave and one 2-grave lots were awarded by the American Legion. No revenue is received for the care of these lots.

During the year, the office building was painted and the cemetery force began to paint the old iron fence at the South Cemetery, but because of cold weather the project was terminated, and it is expected to be completed in the spring.

Twelve tons of patch were spread on the Highland and Cowles Avenues, and one and one-half tons of limestone was applied.

During the winter months, the avenues were plowed with the cemetery jeep, which is also used day and night during heavy storms to assist the highway division in the clearing of roads and parking spaces.

Three diseased maple trees and one elm were removed. Two power mowers were purchased to replace old ones. One set of artificial grass was also purchased to replace a worn set.

Mrs. A. W. Smith kindly donated an English Elm to the department in memory of her husband, Mr. A. W. Smith. This tree was planted in the new Highland Cemetery. She also gave the department a large rotary power mower to be used on rough ground.

## ELECTRIC DEPARTMENT

Alfred Tobiasz, Manager

The Electric Department has engaged the services of electrical consultants to conduct a study and prepare plans for the expansion of the electrical distribution and generation facilities for the next fifteen years. This survey is part of the comprehensive master plan for the entire Town and most of the funds for this purpose are provided by the Federal Government through the Housing and Home Finance Agency for Federal Grants for Comprehensive Master Plan Preparation. This survey will be completed in January of 1963 and will show the policies we should follow and the additions that should be made to our system.

### Sales and Distribution

The increases noted from 1961 to 1962 were -

Sales	24, 171, 963 KWH to 26, 103, 308
Service Connections	2, 996 to 3, 052
Meters	3, 678 to 3, 732

The body of the line construction truck was transferred to a new chassis and the car was replaced with a ranch wagon. A new skyworker was purchased and will be used on line construction and maintenance.

### Maintenance

Voltage regulators were installed on number two and four circuits and several changes were made on other circuits to carry the 1962 peak load. Forty-seven poles and 12, 985 feet of wire were replaced. Thirty-five, two-wire services were replaced with three wire services and 13 series street-lights(1099 watts) were replaced with 12 multiple units (1948 watts).



New Line Construction Truck

#### New Construction

Twenty-eight poles, nineteen multiple streetlight fixtures, fifty-six new services, 1663 KVA of transformer capacity and 3231 feet of wire were added to the system.

#### Future Construction

A multiple conductor signal cable will be installed from the Fire Station to the Power Station. This connection will provide for a direct circuit for fire alarm signaling and radio communication.

Due to the planned road reconstruction on Central Street, the poles and wires will be relocated. The high voltage circuit on Linebrook Road from Mile Lane to the Cherryfield Housing Development must be replaced with larger wires and construction designed for higher voltage.

#### Generation

Scheduled maintenance was carried out and all diesel generating units are in good operating condition. Station personnel installed new distribution and circuit panels and changed the wiring which supplied power and lighting in the station. The peak demand was 6445 KW on December 20, 1962 and the kilowatt hour production increased from 26,670,000 in 1961 to 28,606,480 in 1962.

## PARKS AND RECREATION DEPARTMENT

Richard B. Smith, Director

The past year was a productive one in the field of Recreation in Ipswich. New facilities and new programs contributed greatly to offer a well-rounded recreation program to the citizens of Ipswich.

We must not fall into a false sense of security, however, by assuming that this is enough. Rather we must strive to improve and expand our facilities in the years ahead. The phenomenal growth of our community over the past few years is only a small indication of what we may expect in the future. It is our responsibility to see that our recreation program keeps in pace with this growth.

Continued action in the housing development field will mean a perpetual flow of new citizens to the town. Our program must be geared to meet the increased need of leisure time activities made necessary by this increase in our residents.

We will strive to bring to all ages of the town a well-balanced, well-planned program of varied activities sufficient to meet the needs of our ever growing populace.



New High Street Hockey Rink

## Town Recreation in Ipswich

4 neighborhood playgrounds provided with recreational supervision and two additional being contemplated.

1 Ocean beach provided with life guards and supervised parking during summer months.

1 beach house for use by town residents.

1 community building which houses working office, social dancing classes and a meeting place for recreation classes and veterans groups.

4 tennis courts available for play and instruction during the spring and summer months.

3 ice skating areas, the largest of which is supervised and provided with a very adequate sound system compliments of the electronics class. All skating areas are flooded by the department with the help of the fire department.

During the year, instruction and supervision were arranged for the following activities:

Bowling  
Archery  
Basketball  
Ceramics  
Dancing

Gymnastics  
Rug Braiding  
Photography  
Radio and Electronics  
Stamp Collecting

Ice Skating  
Sewing  
Weight Lifting  
Woodworking  
Golden Age Club

## Summer Playgrounds and Beaches

Playground attendance reached a new high this year. A full and well rounded program was offered and received with a great deal of enthusiasm. The annual visit of the Stagemobile brought out large crowds. Five bus loads of youngsters traveled to Fenway Park, and the same number to Pine Island Park in New Hampshire. Transportation for these trips is paid by the youngsters.



Shatswell Playground--Winners of Recreation Department Co-operative Trophy

Improvements to the town beach area proved timely. Despite the heavy attendance, no Ipswich people were turned away. The addition of the weekend police patrol has done a lot to prevent vandalism and thefts at the beach.

### Senior Citizens

This active organization now has over 300 members, and is still growing. Regular meetings are held the first and third Tuesday of each month. The club is subsidized by the town in the amount of \$1000. This money is used only to defray the cost of travel. Trips in 1962 included trips to Sturbridge Village, Cinerama, Ice Capades and other special events. Many participated in a southern cruise, also a foliage trip and a trip to the Topsfield Fair. The club's Christmas sale was a great success and proved very profitable to the club. The "Old Smoothies" Bowling League meets every Thursday morning.

### Parks and Town Buildings

The parks department is responsible for maintaining the greens and grassy areas that surround the town. The parks crew also is responsible for maintaining and repairing all parks and playground equipment as well as taking care of town playgrounds and beach areas.

During the winter months, they are responsible for snow removal in all town school areas, as well as flooding and maintaining the recreation skating areas.

The memorial building now has a new set of rules and regulations that will greatly increase its usage. The building can now be used by many non-profit organizations that have been badly in need of a place to meet. After many years of service to the town, Samuel Aitken has retired, and the position has been filled by Herbert Babcock.

The town hall will have storm windows installed on its upper floor this year. This is expected to greatly reduce the heat loss we have experienced in the past. Mr. Stanley Eustace has assumed the duties of custodian in the town hall.

## MARINE DEPARTMENT

### Arthur N. Moon, Harbor Master and Clam Commissioner

During the spring of 1962, the harbor master fiberglassed the town boat. A new cat walk was built at the wharf. Town floats were anchored to the wharf, channel markers were put in the river, and signs indicating 5 mph speed zones were placed in different areas including Hood's Pond.

The town purchased three walkie-talkie radios for river patrol and this method of communication proved very successful.

Because of a poor boating season due to weather conditions, traffic on the river was below normal. Boat patrol activity included 41 nights on night patrol, 39 searches for people lost in fog, disabled boats or missing persons. Eleven persons were taken from the water after their boats overturned.

There were 96 minor violations and warnings. Sixty-six missing or stolen boats were reported, and 54 were recovered. Eleven lost or stolen moters were reported and 8 were recovered.

The marine department spends considerable effort in protecting and developing our shellfish resources through closing of certain flats, regulation of digging, removal of mussels, horseshoe crabs, and algae, planting seed clams and trapping seed in new beds from early spring until late fall. Predator control experiments were carried out in 1962. Decisions on opening and closing flats were worked out with the Clam Advisory Committee. Thirty thousand small lobsters were deposited in the Ipswich waters by the State Conservation Department.

Three men were convicted for clam violations.



Clamming at Sunset

Licenses and estimated consumption in 1962 were as follows:

Soft shell clams	6504 bushels, commercial
Sea clams	1162 bushels, non-commercial
Permits	745 non-resident, daily
	37 non-resident, yearly
	519 resident, yearly
	88 commercial

PUBLIC LIBRARY



Miss Barbara James  
42 Years Of Library Service

Hester L. Mitchell, Librarian

With 3,332 registered borrowers regularly using the library, the facilities are being utilized to the utmost. Expansion is greatly needed, and it is hoped that more adequate space will be made available in the near future. Of the 1151 who registered this year alone, 461 were new to the library, showing that new residents are making good use of the free education offered to all taxpayers through public library services.

This has been the best, according to statistics, of any of the library's ninety-four years of existence, with a total of 80,555 books being borrowed for home use, and 9,723 reference books used in the building. This represents a gain of 9361 over 1961, and the largest increase in any given year. We are very proud that our services are used and appreciated by so many people so frequently, and that the always pleasant atmosphere we try to maintain can be continued throughout the many years of the library's existence.

The total book collection as of December 31, 1961 was 32,816, and records show that nine books per capita were borrowed during the year. This is far above average and shows the steady increase in use of books in the town.

The practice of giving new books in memory of Ipswich residents has become so prevalent that we feel it important to mention just how appreciated these volumes are to us and to our book budget. Gift bookplates are used in

each to identify the donor, and the library trustees welcome the custom of perpetuating a personal memory in this lasting manner.

American Education Week and National Children's Book Week were memorable this year by the addition of new resident Edward R. Emberley, illustrator of juvenile books, who spent one entire afternoon "in residence" drawing individual illustrations for one hundred lucky youngsters to take home as souvenirs of the library's observance of the week. We appreciate very much the willingness of a new resident to give of his talents, without compensation, for his interest and use of the building, and for creating a lasting impression in the minds of all the boys and girls with whom he came in contact that day.

This year, the two-part State Aid to Libraries program got underway with regional library service being planned for this area through the leadership of the Boston Public Library, Milton E. Lord, Director. The Ipswich librarian is on the advisory board for the North Metropolitan Area, and in 1963 actual benefits in direct services to our public should be in evidence. Through State Aid, residents will in the future have available to them all books within the boundaries of Massachusetts, direct telephone service through Boston for any reference question not answerable at the local level, be able to borrow films for viewing by town organizations, and have greater expanse of the already existing bookmobile service. In the above ways, state aid may be of material assistance in bringing the ultimate in public library service to every part of the community. The other half of the program, the direct money grant has resulted in receipt by the town of approximately \$2,000 annual since the State Aid to Libraries law was passed two years ago. To be eligible for State Aid, certain minimum standards are required. Our town library, being one of the best in our population grouping, has met the requirements to date.

Due to budget cuts, there were no major improvements or repairs to the library this year, but it is hoped that in 1963 such long needed items as replacements of fire-exit door, front door, and roof over front entrance, may be carried out. Within the building, the most pressing needs include a private area for a work room to eliminate the necessary noise of the several typewriters which at present disturbs the patrons, and of which we are very conscious. Due to lack of space in trying to give maximum service to the public, we have left the employees with no place in which to do the million jobs necessary to the operation of the library.

The trustees join me in thanking the 3,332 people who currently make regular use of the building, and invite others to become acquainted with the books and services available to them.

## LIST OF JURORS

These are the citizens who are eligible to be drawn for Jury Duty during 1963.

Edward Kozeneski	28	Linebrook Road	Farmer
Armand J. Coulombe	37	East Street	Salesman
Frederick S. Jenkins		Ocean Drive	Salesman
Charles E. Earley	5	Argilla Road	Retired
Maynard C. Jewett	9	Upper River Road	Retired
Arthur P. Marc-Aurele	34	Central Street	Retired
Frank H. Chadbourne	16	East Street	Teacher
Vincent H. Boylan	27	Mineral Street	REA Express
David B. Claxton	68	East Street	Retired
Stanley Eustace	25	High Street	Custodian
Charles L. Rose		Jeffreys Neck Road	Caretaker
Samuel F. Gordon		Essex Road	Manager
Fred S. Manthorn	27	East Street	Retired
Edward J. Marcorelle		Lord Square	Retired
Henry T. Edwardson	71	Central Street	Attendant
John W. Ladderbush	7	Linebrook Road	Retired
Lucy J. Dolan	39	East Street	Housewife
M. Louise Hull	12	Newmarch Street	Housewife
Gladys Woodman	29	Kimball Avenue	Hairdresser
Mary B. Miller		Jeffreys Neck Road	Housewife
Alice K. Trocki	13	Peatfield Street	Saleswoman
Mary E. Stevens	5	Southern Heights	Waitress

The citizens listed below were drawn for Jury Duty in 1962.

Charles C. Stevens, Jr.	15	Depot Square	Retired
Helen E. Cooke		Linebrook Road	Housewife
Charles W. Herrick		Old Right Road	Salesman
Charles S. Mansfield	40	Upper River Road	U.S.Post Office
Louis Bournazos	39	Estes Street	United Shoe
Gretchen M. Perkins	28	Green Street	Cafeteria
Daniel B. Lunt		Labor-in-Vain Road	Executive
Doris R. Goodhue	22	Wood's Lane	Housewife
Dorothy Parsons	15	Wood's Lane	Housewife
Oscar L. Erickson		Essex Road	Retired
Warren H. McGregor		Island Park	Self-Employed

Roster of Town Officials and Committees  
December 31, 1962

TOWN MODERATOR  
Edmund Kelleher

BOARD OF SELECTMEN  
John F. Conley  
Nathaniel M. Quint  
Frank J. O'Malley  
Harry E. Munro  
John F. Dolan

SCHOOL COMMITTEE  
George J. Geanakos  
James Smyth  
William Wigglesworth, M. D.  
Terrance F. Perkins  
Edward Kozeneski  
Rev. F. G. Sherrill  
Frank J. Amaro

HOUSING AUTHORITY  
Glenfred A. Wanzer  
Stanley Eustace  
Christopher Karras  
Donald Hazen  
John G. Thatcher, Jr.

BOARD OF ASSESSORS  
Seward S. Tyler  
David Claxton  
Charles Pickard

FINANCE COMMITTEE  
Daniel B. Lunt  
James Austin  
Edward Wegzyn  
Timothy F. Carey, Jr.  
Richard W. Davis  
S. Harold Perley  
Charles A. Mallard  
Frederick D. Vincent, Jr.

EXECUTIVE SECRETARY  
Nathaniel M. Quint

BOARD OF HEALTH  
Lawrence M. King  
Frank L. Collins, M. D.  
Ernest J. Smith, D. M. D.

PLANNING BOARD  
Chester J. Patch, Jr.  
John G. Markos  
John Logan  
Joseph Weltchek  
Gilman H. Nichols, Jr.

BOARD OF PUBLIC WELFARE  
George R. Hovey  
Edna Graffum  
Charles Rose

RECREATION COMMITTEE  
Robert Burke  
Stanley Eustace  
Constance Grimes  
Natt Graffum  
Jacqueline Hazen

BOARD OF REGISTRARS  
Anthony Murawski  
John Kobos  
James Lampropoulos  
Henry Hills

TRUSTEES OF TRUST FUND  
George C. Parsons  
Charles E. Goodhue  
Edward J. Marcorelle

ZONING BOARD OF APPEALS  
James Theodosopoulos  
William H. Davis  
Arthur Marsh  
Daniel Lunt, Jr.  
Julius Kaszuba  
Thomas Gregory, Jr., Assoc. Mbr.  
Peter A. Johnson, Assoc. Mbr.

CONSERVATION COMMITTEE  
Frederick Jenkins  
Nathaniel R. Harris  
Carroll B. Hills  
Charles Hood  
Edward Antkowiak  
Jacob M. Israelsohn

CONSTABLE  
Boley S. Radzinski

IN MEMORIAM



Jesse M. Morehouse  
Finance Committee  
January 1, 1962



Rachael Warner  
Tree Advisory Committee  
January 8, 1962



A. William Smith  
Tree Advisory Committee  
February 27, 1962



Fred Gage Whittier, Sr.  
Ipswich Housing Authority  
June 5, 1962



Alver E. Marriott  
Highway Department  
June 29, 1962



James Bruce  
Highway Department  
October 5, 1962



SCHOOL COMMITTEE 1962

SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
Mr. George Geanakos, Chairman	1963
Dr. William Wigglesworth	1963
Mr. James Smyth	1963
Mr. Terrance Perkins	1963
Rev. F. Goldthwaite Sherrill	1963
Mr. Frank Amaro	1963
Mr. Edward Kozeneski	1963

Meetings of the School Committee are held on the first and third Thursday of each month at the Office of the Superintendent of Schools in the Tyler Building, 2 Central Street, Ipswich, Massachusetts at eight o'clock.

RODNEY R. WOOD - SUPERINTENDENT OF SCHOOLS

ADMINISTRATION OFFICE-----2 Central Street

OFFICE HOURS-----8-4 and by appointment

Summer Schedule Arranged

REPORT OF THE SUPERINTENDENT OF SCHOOLS

TO THE CITIZENS OF IPSWICH:

The annual report of the Superintendent of Schools is divided into six major sections:

1. The Superintendent's Report.
2. The Report of the High School Principal.
3. The Report of the Junior High School Principal.
4. The Report of the Intermediate School Principal.
5. The Report of the Primary School Principal.
6. Statistics.

The reports of the several school principals present the organization and functions of the schools. System-wide accomplishments, projects, and emphases are reported by the Superintendent. The official school financial and pupil-enrollment figures are tabulated in the section entitled "Statistics."

SCHOOL HOUSING: At the annual town meeting in March 1962, the voters of Ipswich approved an article to enlarge a school building under construction so that it would meet the standards for today's high schools. By this act, the Town solved its immediate school-housing problem and eliminated the need for "double sessions" after June 1963. Present construction progress promises that the new high school will be ready for occupancy next September 1963.

HOW PUPILS WERE HOUSED IN 1962

High School-Grades 9-12	High School Building	7:30-1:00
Junior High School-Grades 7-8	High School Building	1:00-5:30
Elementary-Grades 4-5-6	Winthrop School	8:30-2:30
Grades 1-3	Burley School	
	Shatswell School	
	Shatswell Annex	

HOW PUPILS WILL BE HOUSED BEGINNING SEPTEMBER 1963

High School - Grades 9-12	New Ipswich High School-High Street	8:00-2:30
Junior High School-Grades 6-7-8	Junior High School-Green Street	8:00-2:30
Elementary-Grades 1-5	Winthrop School	8:45-3:15
	Shatswell School	
	Burley School	

During the year 1962 construction of new homes in Ipswich rose fifty percent over previous years. This change increased the pupil population approximately one additional classroom. However, this development poses no school-housing problem for 1963. Both the School Committee and the School Building Needs Committee are well aware of this trend and will keep the town informed. The cover of the Town Report for 1962 presents a drawing of the New Ipswich High School presently under construction. On the inside of the cover a few facts and statistics about this school are listed for the general information of the voters.

SOME EDUCATIONAL DEVELOPMENTS: In the fall of 1962, the Ipswich Schools initiated a broader Adult Education program. Previously, such programs have been limited to one subject such as typing. The selection of courses to be offered was on the basis of demand and educational need. These courses fell into three categories--enrichment, vocational use, and the high school diploma program. Adult Education Classes are held four nights per week, Monday through Thursday, October through May. A listing of the courses follows:

1. Electronics (Advanced)
2. Electronics (Beginning)
3. Typing
4. Shorthand
5. Introductory Russian
6. High School English
7. American History
8. Algebra I

Citizens are encouraged to suggest courses which might be offered another year. For further information, please call the Office of the Superintendent or the High School Principal. A man or woman over age 16 who left high school after the second year may enroll in the Evening Division's high school program. The science and math programs in the high school were materially strengthened by the introduction of a three-year sequence in electronics. Students who major in this demanding field may be, or may not be, enrolled in the college preparatory course. National Defense Education Act funds enabled the school to acquire the most modern and useful laboratory equipment.

At the pre-school workshop for teachers it was decided to sponsor a series of conferences in all the major subject fields encompassing grades one through twelve. A faculty committee led by teachers presented the first one in October 1962. This had led to a revision in content, material, and sequence in the broad field of the social studies.

THE FACULTY: Each year schools lose valuable teachers to retirement. Ipswich residents will remember Miss Marion Whitney and Mr. Frank Chadbourne who retired this year from teaching to do some of the things they had deferred for a long time. Over 60% of the Ipswich teachers advanced themselves professionally by taking college courses. Four teachers received National Foundation Scholarships in Science, Foreign Languages and Mathematics. These scholarships are highly prized since they provide tuition, maintenance, and books free. The number of young people in the high school who are planning to make teaching their career is one indication of the new appeal that professionalism brings.

COOPERATION: The schools continue to receive cooperation from all of the town departments. Help from industry, business, and private organizations seems to be only a telephone call away. Over 80% of the elementary school parents visited school this year. This personal relationship between parent and teacher is the essence of the adult understanding that stimulate a young person to do his best.

RODNEY R. WOOD  
SUPERINTENDENT OF SCHOOLS

#### REPORT OF THE HIGH SCHOOL PRINCIPAL

The school year 1962-1963 should be the last of double sessions for the junior and senior high school. This ends platooning which began in September 1954.

ORGANIZATION: The high school organization continues as a four-year senior high school with a staff of 32 teachers and 530 pupils. These figures represent a growth of 55 pupils and 2 teachers over last year. School hours remain the same, i.e., 7:30 A.M. to 1:00 P.M. This time is divided into seven periods and a twenty-minute lunch period.

CURRICULUM: A new course in Electronics was offered this year. Ipswich continues to receive many inquiries into its Cooperative Work Program. This program has been a most successful project in combining practical outside experience with regular class work.

Three separate and distinct courses are offered: College, Business, and Technical. Required and elective subjects are listed:

<u>LANGUAGE</u>	<u>MATHEMATICS</u>	<u>SCIENCE</u>	<u>SOCIAL STUDIES</u>
English I	Mathematics	Gen. Science	Civics
English II	Gen. Mathematics	Biology	World History
English III	Algebra I	Chemistry	World Geography
English IV	Algebra II	Physics	U. S. History
Adv. Composition	Plane Geometry	Physical Science	Twentieth Century
Latin I	Solid Geometry	Adv. Chemistry	American History
Latin II	Trigonometry	and Physics	Economics
French I	Adv. Mathematics		
French II	Calculus and Analytic		
French III	Geometry		
French IV			

### BUSINESS

Business Math  
 General Business  
 Typing I  
 Typing II  
 Shorthand I  
 Shorthand II  
 Transcription  
 Bookkeeping I and II  
 Business Machines  
 Office Practice  
 Business Law  
 Salesmanship

### OTHER SUBJECTS

Art  
 Art Appreciation  
 Cooperative Work Program  
 Driver Education  
 Homemaking I and II  
 Industrial Arts I and II  
 Mechanical Drawing I and II  
 Engineering Drawing  
 Electronics  
 Band  
 Chorus  
 Music Appreciation

A summer school of 127 pupils and 11 teachers was conducted for six weeks. The courses offered were as follows: Reading and Study Skills, English, Algebra, General Mathematics, Driver Education and Geometry.

PUPIL PERSONNEL: As part of its Guidance function, the educational system utilizes a comprehensive testing program. Testing is conducted in all grades and deals primarily with student aptitudes, achievement, and interests. Test expenditures are reimbursed, in part, by the State Department of Education from funds allocated under the National Defense Education Act. The high school program includes the following:

- Grades 9-12 Iowa Tests of Educational Development - on alternate years in the Fall.
- Grade 10 Otis Test of Mental Ability.
- Grade 11 Preliminary Scholastic Aptitude Test - 1st Saturday of October; optional, but strongly recommended for all students considering education beyond high school.
- Grade 11 National Merit Scholarship Qualifying Test - 2nd Saturday of March; optional but strongly recommended for all students considering education beyond high school.
- Grade 11 College Board Scholastic Aptitude Test - 1st Saturday of May. Optional, but strongly recommended for those students considering college and technical school.
- Grade 12 College Board Tests as required by various colleges and universities for those planning for college.
- Grade 12 General Aptitude Test given by the United States Employment Service. All students who plan to seek employment after graduation may take this test and re-

ceive free counseling and placement service.

In addition to the group tests described, special tests are given individually to students as the need arises. This is usually as a result of counseling with students, but may be from teacher referral or requests from students or their parents.

Health services include daily visits by the School Nurse and the School Physician. Other services offered are: (1) physical examination of all pupils; (2) Mantoux test for detection of tuberculosis for juniors; (3) special physical examinations; (4) x-rays and eye and ear testing at regular designated intervals.

BUILDING AND GROUNDS: Regular and preventive maintenance was carried out as scheduled. The gymnasium floor was completely refinished and four classrooms painted. Several rooms were relighted. The grounds were made more attractive by the addition of trees and shrubs donated by the Ipswich Garden Club.

JOSEPH R. ROGERS, PRINCIPAL

REPORT OF THE JUNIOR HIGH SCHOOL PRINCIPAL

ORGANIZATION: The Junior High School is a two-year school composed of grades seven and eight. Enrollment figures for October 1, 1962 were:

<u>GRADE</u>	<u>GIRLS</u>	<u>BOYS</u>	<u>TOTAL</u>
7	64	62	126
8	65	78	143

Classes meet from 1:00 p.m., to 5:23 p.m., in the high school building. There are six forty-minute periods and a three-minute homeroom period each day. Pupils have a ten-minute recess and are allowed two minutes to pass between classes, making the net school day a total of four hours.

There are five class sections in each grade which average twenty-eight pupils per section.

CURRICULUM: All subjects in grades seven and eight are required of all students. They are as follows:

<u>SUBJECT</u>	<u>MINUTES PER WEEK</u>
English	240
Social Studies	200
Mathematics	200
Science	200
French or Basic Language*	120
Art	40
Music	40
Practical Arts	80
Physical Education	40

\*Basic Language is a continuation of English with emphasis being placed upon reading, vocabulary, and spelling.

Summer school courses in French, Reading, Mathematics, and Typing were offered and over one hundred seventh and eighth graders participated in this voluntary program.

TEACHING PERSONNEL: During the current school year there are ten full-time teachers and nine part-time teachers.

PUPIL PERSONNEL: Standardized tests were administered to all pupils either on an individual or group basis during the year. All pupils in Grade eight took the Iowa Test of Basic Skills in May. Seventh graders had taken a battery of achievement type tests - SCAT and STEP - during the fall of 1961.

A merit system that gives recognition to students who display outstanding scholarship, leadership, character and school citizenship was put into effect this year. Thirty-two students received pins and certificates and an additional twenty-three pupils received certificates.

The Student Council, Dramatic Club, School Newspaper, Band and Girls' Chorus have continued to function effectively. In the intra-mural sports program, the problems of space and limited school time prevented students from participating in a broad program of athletics, however, a full program of athletics including field hockey, basketball, and softball for girls-football, basketball, and baseball for boys, will begin in September.

WILLIAM H. PENN, PRINCIPAL

#### REPORT OF THE INTERMEDIATE SCHOOL PRINCIPAL

ORGANIZATION: The intermediate grades, serving grade levels 4,5, and 6 with an enrollment of 474 pupils are housed in sixteen classrooms at the Winthrop School and one classroom at the Shatswell Annex. In addition to the teaching staff there are five cafeteria workers, two custodians, one secretary, a nurse and part-time teachers concerned with special programs in Reading, Music, French, and Natural Science. The school day is six hours in length including recess and lunch periods. A "Class A" hot lunch program is served to approximately 350 pupils daily. In addition, approximately one hundred bottles of milk are sold to supplement the lunches pupils bring from home. Eight buses transport approximately one-half the school population.

CURRICULUM: The intermediate school curriculum includes all of the subjects normally found in these grades plus Conversational French for three sections of Grades 5 and 6, and Natural Science for all sections of Grade 6, Educational Television in French and Science and Instrumental Music for pupils of Grades 5 and 6. There is a weekly time allotment schedule for all classes which insures a balanced curriculum. Pupils are assigned to class sections according to their achievement in the major areas of Language Arts, Arithmetic, Social Studies and Science. The minor subjects are taught by other than the homeroom teacher. Curriculum revision studies in the areas of Social Studies and Arithmetic are being conducted. A centralized library has been organized. During the summer, classes were held in Reading, Arithmetic and Social Studies. Three replacements and one additional teacher joined the faculty in 1962. Ten women and seven men presently comprise the intermediate school staff.

PUPIL PERSONNEL: All pupils are tested on a regular schedule for ability and achievement. Eye, ear, and dental examinations are administered to all pupils and the fourth graders receive a general physical examination.

BUILDING AND GROUNDS: The regular schedule of reconditioning and preven-

tive maintenance was carried out by the custodians and outside contractors. A replanting program to replace the elm trees was inaugurated by the Ipswich Garden Club.

BERTRAM E. BENNETT, PRINCIPAL

REPORT OF THE PRIMARY SCHOOL PRINCIPAL

ORGANIZATION: During 1962 the primary grades were housed in the seventeen regular classrooms of the Burley and Shatswell Schools plus three rooms at the Parish House of the Ascension Memorial Church.\* The combined enrollment of the two schools has been approximately 500 pupils. The school day is slightly less than six hours in length, including lunch and a morning recess period.

CURRICULUM: The curriculum in grades one, two, and three has been strengthened by the addition of more and varied basal reading books. More formal phonetic materials have been introduced. A recommendation for grouping in the teaching of arithmetic has been carefully studied and implemented. It is a practice to retain pupils in a grade for a second year should progress be limited. A more modern arithmetic program has been introduced in Grades 1 and 2 and will be extended to Grade 3 in September.

TEACHING PERSONNEL: Twenty teachers, one secretary, two volunteer secretaries, three custodians, and five cafeteria workers serve the three buildings. The services of the Reading and Music Consultants, a Speech Therapist, the Guidance Counsellor and the School Nurse are shared with the other schools. Fourteen members of the staff have taken college courses. During the year, three teachers were replaced at the Shatswell School. No changes were made at the Burley School. All primary teachers are women.

BUILDING AND GROUNDS: Preventive maintenance has continued at both of the schools so that both buildings are in excellent repair. During the year, two ceilings were replaced at the Burley school, and a modern electric panel was installed in the boiler room. Regular quarterly fire inspections have been carried out by the Fire Chief, the Custodian, and the Principal.

SPECIAL: Regular pre-school registration and testing took place in June. During October, Wednesday morning sessions were held with parents of first grade pupils and pre-school children in order to acquaint them with the problems of beginning school and the school curriculum. Among the topics taken under discussion were the reading program, adjustment to school, nutrition, discipline, modern arithmetic, science, and the language arts.

\*This building is leased from the Vestry free.

WILLIAM E. WAITT, JR., PRINCIPAL

GRADUATES OF IPSWICH HIGH SCHOOL

Edith Grant Williams Atherton	Sheila Lucia Trudel
Susan Jane Bailey	Eleanor Frances Tullercash
Linda Maria Bouzianis	**Jean Leslie Weaver
Diane Marie Cole	Susan Randall Wood
**Carol Ann Cottam	Ralph Layton Baker
**Sara Belle Eustace	Charles B. Bateman
**Susan Beth Eustace	Clarke Bruce Bayley
**Dorothy Ann Field	John Richard Beaupre
Suzanne Florence Fournier	Alfred Eugene Bennett
*Barbara Jean Grant	Richard George Camacho
Katherine Greaney	Kenneth Chambers
Sheila Mary Grimes	Thomas Vincent Clasby
*Linda Jeanne Gunn	Robert Donald DeAmario
Dale Ann Hammond	William Elmer Dunbar
Geraldine L. Hammond	**Melvyn John Frydrych
**Wynne Elaine Hodgkins	William Russell Grant
**Anna Kjoss	Phillip Luren Hamm
Donna Jane Kmiec	Richard R. Hennessey
Lilita I. Kreismanis	Theodore John Kaszuba
Charlotte Mildred Leet	John Walter Los, Jr.
Beatrice Anna Maguire	Jay E. MacGilvary
Carol Mansfield	**John David Mackey
Karen Mansfield	Daniel Ronald MacLeod
Dorothy Evelyn Mathews	Paul S. McDade
Morna Belle McGregor	Geoffrey Edward Miller
Nancy Ann Moon	Russell Edward Morrill
Marjorie Ann Passales	William Frederick Murphy
*Judith Poor	Clifford Arthur Perry, Jr.
Anne Marie Recine	Richard Alton Sheppard
Alexandra Sklarz	John Arthur Standley
Gail Patricia Stevens	C. Eugene Trask
Mary Louise Stone	David Clarke Wallace
Lois Jane Surpitski	Dale Brian Wenninger
Ann Marie Sweeney	Joanne J. Poor
Sharon Ellen Thomas	Robert Benjamin
Florence M. Tondreault	

\*Students who have maintained an average of 85% or over for four years.

\*\*Students with an average of 85% or over for four years and also members of the National Honor Society.

DISTRIBUTION OF PUPILS BY SCHOOL AND GRADE

Enrollment - October 1, 1962

SCHOOL

GRADES

	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	Total
Burley	76	73	55										204
Shatswell	87	88	113										288
Winthrop				165	179	130							474
Spec. Class				7									7
Jr. High							126	143					269
High School									146	174	116	90	526
P. G's.												4	4
	163	168	168	165	179	130	126	143	146	174	116	94	1772

ENROLLMENT CHART BY GRADES 1957-1962

<u>GRADE</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>	<u>1960</u>	<u>1961</u>	<u>1962</u>
I	145	189	171	177	167	163
II	144	141	175	159	166	161
III	147	142	137	169	158	168
IV	138	139	143	134	177	165
V	140	143	140	128	126	179
VI	139	133	139	135	135	130
VII	103	142	137	132	134	126
VIII	103	110	135	147	133	143
IX	123	100	122	143	158	146
X	106	115	95	107	137	174
XI	73	92	102	81	106	116
XII	77	66	67	105	73	94
Special Class	7	7	7	6	11	7
	<u>1445</u>	<u>1519</u>	<u>1571</u>	<u>1624</u>	<u>1681</u>	<u>1772</u>

DISTRIBUTION OF MINORS-OCTOBER 1, 1962

<u>GIRLS</u>	<u>AGE 5-7</u>	<u>7-16</u>	<u>TOTAL</u>
Not enrolled in any school	84	0	84
Private School in Town (St. Stanislaus)	45	70	115
Other Private	4	37	41
Special Schools (State)	0	4	4
Vocational Schools	0	2	2
Public Schools	<u>96</u>	<u>677</u>	<u>773</u>
	<u>229</u>	<u>790</u>	<u>1019</u>

<u>BOYS</u>	<u>AGE 5-7</u>	<u>7-16</u>	<u>TOTAL</u>
Not enrolled in any school	102	0	102
Private School in Town (St. Stanislaus)	52	71	123
Other Private	6	27	33
Special Schools (State)	0	1	1
Vocational Schools	0	8	8
Public Schools	<u>49</u>	<u>723</u>	<u>772</u>
	<u>209</u>	<u>830</u>	<u>1039</u>

GRAND TOTAL-2058

EMPLOYMENT CERTIFICATES ISSUED TO MINORS-1962

	<u>AGE 14-16</u>	<u>16-18</u>	<u>TOTAL</u>
Boys	11	32	43
Girls	18	18	36
	<u>29</u>	<u>50</u>	<u>79</u>

COMPARATIVE STATEMENT EXPENDITURES - PUBLIC SCHOOLS

		<u>1960</u> <u>Expense</u>	<u>1961</u> <u>Expense</u>	<u>1962</u> <u>Expense</u>
I.	<u>GENERAL CONTROL</u>	\$ 27,101.00	\$ 23,722.75	\$ 22,433.00
II.	<u>EXPENSE OF INSTRUCTION</u>			
	A. Teachers Salaries	427,509.06	463,429.05	510,032.26
	B. Texts & Supplies	36,662.75	37,696.19	27,240.28
	C. In-Service	827.17	492.50	639.74
	D. Clerical and Other	9,030.11	10,419.29	12,903.72
III.	<u>PLANT OPERATION</u>			
	A. Custodian Salaries	29,032.11	34,217.49	33,758.00
	B. Custodial Supplies	4,698.83	6,724.58	4,600.00
	C. Electricity, Gas, Water	6,404.88	7,289.83	7,145.00
	D. Fuel	6,938.21	9,480.86	10,340.00
	E. Sewerage	74.67	131.91	100.00
IV.	<u>MAINTENANCE &amp; REPAIR</u>	17,262.02	11,232.72	11,975.00
V.	<u>Auxiliary AGENCIES</u>			
	A. Health	6,856.97	7,637.94	9,023.69
	B. Adult Education and Vocational Tuition	3,667.90	3,773.70	2,475.06
	C. Misc. - Printing Express, Graduation Meetings	2,292.51	2,162.10	1,448.40
	D. Insurance	5,932.46	7,146.53	5,048.64
	E. Transportation	37,774.60	40,628.07	42,920.70
	F. Americanization	280.00	-----	-----
	G. Cafeteria	5,565.04	4,682.34	5,421.36
	H. Library-Salaries Supplies	4,602.55	5,912.67	5,124.33
	I. Summer School	4,647.22	5,461.22	5,722.82
VI.	<u>OUTLAY</u>	17,626.16	19,930.78	12,218.00
VII.	<u>ATHLETICS</u>	6,996.79	6,829.26	8,416.72
VIII.	<u>SCHOOL BUDGET RETURNED TO REVENUE</u>	106.86	7.87	-----
	<u>ATHLETIC FUND RETURNED TO REVENUE</u>	.01	.74	.28
		\$661,899.00	\$709,010.39	\$738,978.00

REPORT ON PUBLIC LAW-TITLE III

## Feoffees

<u>FEOFFFEES</u>	\$5,000.00	<u>-----</u>	<u>EXPENDED EDUCATION</u>	\$5,000.00
Available January 1, 1962	\$ 2,820.40			
Grants	<u>9,948.00</u>			
	\$12,768.40			
General Education Expense	<u>11,732.16</u>			
Balance Jan 1	\$ 1,036.24			

REPORT ON P.L. #85-864 N.D.A. TITLE III

Balance - January 1963 \$6983.14

Total State Reimbursements-----\$136,786.18

**FINANCIAL STATEMENTS**

**For the Town of**

**IPSWICH, MASSACHUSETTS**

**Year Ending December 31, 1962**

TOWN OF IPSWICH

BALANCE SHEET - DECEMBER 31, 1962

## **GENERAL ACCOUNTS**

<u>ASSETS</u>		<u>LIABILITIES AND RESERVE</u>	
<u>Cash:</u>		<u>Guarantee Deposits:</u>	
Bank	846,840.21	Municipal Light	14,922.99
Treasury Bills	<u>436,795.06</u>	Performance Bond	600.00
	1,283,635.27		<u>15,522.99</u>
<u>Accounts Receivable:</u>		<u>Agency:</u>	
<u>Taxes:</u>		County-Dog License	1,155.00
Levy of 1960:		Withholding Tax	
Personal Property	8.70	Federal	13,595.62
Real Estate	17.40	State	3,633.14
Levy of 1961:		Blue Cross	.40
Poll	46.00		<u>18,384.16</u>
Personal Property	3,298.50	<u>Tailings:</u>	
Real Estate	<u>30,336.45</u>	Unclaimed Checks	653.78
Levy of 1962:		<u>Gifts &amp; Bequests:</u>	
Poll	360.00	School Band Fund	221.57
Personal Property	6,842.75	<u>Trust Fund Income:</u>	
Real Estate	<u>108,926.69</u>	Eunice C. Cowles	50.00
	149,836.49	Cemetery Perpetual Care	.70
<u>Motor Vehicle &amp; Trailer Excise:</u>		R. T. Crane Jr.	<u>17.70</u>
Levy of 1960	175.30		<u>68.40</u>
Levy of 1961	1,088.58	<u>Federal Grants:</u>	
Levy of 1962	<u>12,496.53</u>	Disability Assistance	
	13,760.41	Administration	270.62
<u>Farm Animal Excise:</u>		Assistance	2,738.27
Levy of 1960	10.00	Aid to Dependent Children	
Levy of 1961	10.00	Administration	255.41
Levy of 1962	<u>16.25</u>	Assistance	3,101.02
	36.25	Old Age Assistance	
<u>Special Assessment:</u>		Administration	67.08
<u>Sewer:</u>		Assistance	28,029.40
Unapportioned	98,991.04	Medical Aid to Aged	
<u>Added to Taxes:</u>		Administration	549.57
Levy of 1961	65.36	Assistance	13,379.02
Levy of 1962	<u>525.09</u>	School	
<u>Committed Interest:</u>		Public Law 81-874	-0-
Levy of 1961	36.11	Public Law 85-864	<u>720.49</u>
Levy of 1962	<u>375.76</u>		<u>49,110.88</u>
	99,993.36	<u>Revolving Funds:</u>	
<u>Tax Titles &amp; Possession:</u>		School Cafeteria	4,031.98
Tax Titles	4,593.57	School Athletics	1,841.23
Tax Possession	<u>6,360.14</u>		<u>5,873.21</u>
	10,953.71	<u>Cemetery Perpetual Care</u>	
		Bequest	150.00

## BALANCE SHEET (Cont.)

ASSETSLIABILITIES AND RESERVESDepartmental:

Police	83.46
Police Ambulance	1,043.00
Moth	36.48
Health	1,590.00
Highway	143.13
Highway Machinery	64.87
Aid to Dep. Children	1,409.73
Old Age Assistance	566.70
Veterans Services	5,834.99
Cemetery	1,320.60
Sewer Rentals	19.96
	<u>12,112.92</u>

Appropriation Balances:

Revenue:	
General	94,512.16
Municipal Light	
Maint. & Operation	94,931.29
Depreciation	83,579.59
Construction	6,071.09
Non Revenue:	
Sewer Construction	86,680.59
School Construction	642,982.06
Water:	
Extensions	1,152.69
Improvement Program	26,179.81
	<u>1,036,089.28</u>

Municipal Light:

Rates & Charges	52,390.09
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Premiums on Loan:

Municipal Light	314.28
Water	<u>369.46</u>

Water:

Liens Added to Taxes:	
Levy of 1961	369.91
Levy of 1962	815.45
Rates & Charges	<u>17,466.84</u>
	<u>18,652.20</u>

Loans Authorized &amp; Unissued 563,400.00

Aid to Highways:

State	28,869.90
County	<u>14,434.97</u>

County Tax	<u>2,104.19</u>
------------	-----------------

2,543.25

43,304.87

Pro Forma Tax

7.10

Loans Authorized:

Sewer	321,900.00
Water	<u>241,500.00</u>

Sale of Real Estate Fund

4,611.54

563,400.00

Sale of Cemetery Lots Fund

1,932.95

## Revenue 1963

	3,500.00
--	----------

Receipts Reserved for Appropriation

Sewer 7,504.85

Overlay Surplus

3,582.88

Overlays Reserved for Abatements

Levy of 1960	26.10
Levy of 1961	2,588.04
Levy of 1962	<u>2,377.33</u>

4,991.47

Revenue Reserved Until Collected:

Motor Vehicle & Trailer	
Excise	13,760.41
Farm Animal Excise	36.25
Special Assessment	99,993.36
Tax Title Possess.	10,953.71
Departmental	12,112.92
Municipal Light	52,390.09
Water	18,652.20
Aid to Highways	<u>43,304.87</u>
	251,203.81

Surplus Revenue

General	274,710.65
Water	<u>10,329.06</u>

285,039.71

2,251,575.572,251,575.57

## TOWN OF IPSWICH

## BALANCE SHEET - DECEMBER 31, 1962

## DEBT ACCOUNTS

Net Funded or Fixed Debt

Inside Debt Limit	
General	416,000.00

## Outside Debt Limit

General	1,820,000.00
Public Service Enterprise	857,000.00

Serial Loans:

Inside Debt Limit	
General:	
Elementary School	260,000.00
Municipal Garage Loan	8,000.00
Sewer	<u>148,000.00</u>
	416,000.00
Outside Debt Limit:	
General:	
Sewer Construction	500,000.00
School	<u>1,320,000.00</u>
	1,820,000.00

Public Service Enterprise	
Municipal Light	401,000.00
Water	<u>456,000.00</u>

857,000.00

3,093,000.00

3,093,000.00

## BALANCE SHEET - DEFERRED REVENUE ACCOUNTS

Apportioned Assessments Not Due Account

Sewer	17,393.07
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Apportioned Sewer Revenue

Due 1963	1,531.72
1964	1,531.72
1965	1,531.72
1966	1,436.68
1967	1,436.68
1968	1,436.68
1969	1,436.68
1970	1,436.55
1971	688.63
1972	557.59
1973	557.59
1974	557.59
1975	557.59
1976	533.59
1977	533.59
1978	533.59
1979	533.59
1980	533.03
1981	28.26

17,393.07

17,393.07

## BALANCE SHEET - DECEMBER 31, 1962

## TRUST AND INVESTMENT FUNDS

Trust and Investment Funds		
Cash and Securities:		
In Custody of Treasurer	183,812.61	In Custody of Treasurer:
In Custody of Trustees	177,267.75	Mrs. Wm. G. Brown Animal Fund 2,890.34
		School Funds:
		Eunice C. Cowles 10,064.41
		Mark Newman Memorial 5,496.62
		Marianna T. Jones 1,368.59
		Ipswich High School
		World War II Mem. 289.89
		Library Funds:
		John C. Kimball 562.88
		Park Funds:
		Appleton Mem. Fountain 1,201.12
		Martha I. Savory Tree 490.35
		Hannah C. Clarke Shade Tree
		and Cemetery 490.96
		Dow Boulder Mem. 239.16
		Richard T. Crane Jr. Picnic
		Fund 35,683.97
		Cemetery Perpetual Care Fund
		111,844.42
		Investment Funds:
		Post War Rehabilitation 2,252.01
		Stabilization 10,937.39
		<hr/>
		183,812.61
		In Custody of Trustees:
		School Funds:
		Burley Education 8,723.35
		Brown School 4,865.34
		Manning School 41,794.48
		R.H. Manning School 19,558.13
		Feoffees of the Grammar
		School 58,414.80
		Library Funds:
		Heard 10,138.74
		Elizabeth L. Lathrop 1,854.90
		Library Building 10,935.63
		Abby Newman 3,244.20
		George Spiller 1,812.05
		Treadwell 15,926.13
		<hr/>
		177,267.75
	<hr/> <hr/> <hr/>	<hr/> <hr/> <hr/>
	361,080.36	361,080.36

## **CONSOLIDATED APPROPRIATION EXPENDITURES STATEMENT**

For the Year Ending December 31, 1962

Appropriation      Expenditures      Adjusted Balance      To Revenue      Balance

Election & Registration	7,570.00	173.03
Moderator	135.00	35.00
Finance Committee	250.00	110.59
Selectmen	3,335.00	3,234.85
Executive Secretary	15,915.00	15,252.66
Conservation Committee	100.00	111.88
Natural Resource Committee	500.00	500.00
Assessing	12,937.00	9.46
Treasurer-Collector	16,369.00	12,712.26
Treasurer-Collector Cash Variation	50.00	18,891.84
Bounty on Seals	50.00	2.00
Accounting	11,537.00	21,196.09
Town Clerk	5,949.00	5,949.00
Legal	1,700.00	1,700.00
Planning Board	460.00	560.00
Reports	1,500.00	1,500.00
Representative Town Meeting Committee	-0-	-0-
Publication Town Charter	-0-	700.00
Police	78,747.00	79,497.00
Dog Officer	659.00	659.00
Fire	84,361.00	85,127.02
Civil Defense	2,180.00	2,207.60
Health	11,116.00	12,116.00
Weights & Measures	50.00	550.00
Zoning Appeals Board	450.00	450.00
Building Code Committee	250.00	250.00
Gas Inspection	900.00	900.00
Welfare Administration	6,045.00	6,225.45
Welfare Administration	U.S.G.	A.D.C.
Welfare Administration	U.S.G.	O.A.A.
Welfare Administration	U.S.G.	D.A.
Welfare Administration	U.S.G.	M.A.
General Relief	6,550.00	6,568.00
Aid to Dependent Children	10,000.00	10,085.49

**CONSOLIDATED APPROPRIATION EXPENDITURES STATEMENT (CONT.)**

	Adjusted Balance	Expenditures To Revenue	Balance to 1963
Appropriation	Expenditures		
Aid to Dependent Children U. S. G.	-0-	8,326.98	3,101.02
Old Age Assistance U.S.G.	-0-	82,381.21	28,029.40
Old Age Assistance	50,000.00	52,550.74	-0-
Disability Assistance U.S.G.	-0-	8,668.11	5,929.84
Disability Assistance	20,000.00	20,204.06	15,380.19
Medical Aid to Aged U.S.G.	-0-	28,081.76	14,702.74
Medical Aid to Aged	25,000.00	25,015.00	24,402.35
Veterans Services	20,335.00	20,401.00	18,320.96
Public Works Administration	8,974.00	13,519.90	13,406.46
Engineering	4,691.00	7,348.56	4,173.93
Sewer Operating	11,390.00	11,390.00	10,811.40
Highway - Summer	67,071.00	81,105.56	80,893.19
Highway - Winter	30,088.60	32,116.60	32,029.88
Street Lighting	10,000.00	10,000.00	9,362.00
Forestry	16,952.80	17,163.35	16,427.27
Mosquito Control	1,400.00	1,400.00	1,167.07
Greenhead Fly Control	615.00	615.00	613.79
Garbage & Rubbish Collection	25,500.00	25,500.00	25,500.00
Town Dump	5,598.00	5,598.00	5,246.60
Town Garage Operation	8,468.00	8,468.00	8,462.57
Cemeteries	25,779.00	29,392.09	29,390.29
Memorial Building	5,721.00	6,329.19	6,326.05
Recreation	16,769.00	17,256.00	17,255.06
Parks	7,282.40	7,372.40	7,372.26
Town Hall	7,175.00	7,175.00	7,107.72
Town Clock & Bell	195.00	195.00	195.00
Patriotic Observances	1,300.00	1,300.00	1,292.73
Shellfish & Harbors	7,650.00	8,150.00	8,133.00
Mass. Shellfish Reimb.	-0-	1,292.30	1,257.50
Maturing Debt	124,000.00	124,000.00	124,000.00
Interest on Maturing Debt	47,244.50	47,244.50	47,244.50
Interest on Temporary Loan	3,500.00	3,500.00	2,730.01
Pensions	2,230.00	2,230.00	2,230.00
Contributory Pension	43,353.21	43,353.21	43,353.21
Insurance	22,040.00	26,418.93	23,737.62
Unpaid Bills	85.41	85.41	85.41
Reserve Fund	8,979.42	8,979.42	7,700.00

CONSOLIDATED APPROPRIATION EXPENDITURES STATEMENT (CONT.)

	Adjusted Balance	Expenditures	Balance To Revenue	Balance Forward to 1963
Appropriation				
Capital Improvement Program	6,500.00	7,500.00	6,469.00	-0-
Tax Maps	-0-	4,000.00	3,781.73	218.27
Land Damage	-0-	1.00	-0-	1.00
Land Purchase	3,000.00	3,083.00	3,000.00	83.00
Deed Acceptances	-0-	5.00	-0-	5.00
Sewer Easement	1,000.00	1,000.00	1,000.00	-0-
Parking Lot Leases	-0-	869.75	405.00	464.75
Chapter 90 Maint. 1962	2,400.00	2,400.00	2,400.00	-0-
Chapter 90 Construction 1960	-0-	24,658.22	24,658.22	-0-
Chapter 90 Construction 1961	36,000.00	36,000.00	25,357.49	10,642.51
Chapter 90 Construction 1962	35,000.00	35,000.00	-0-	35,000.00
Corner Improvement Nursing Home	-0-	300.00	-0-	300.00
Plains Road	-0-	736.03	-0-	736.03
Jeffreys Neck Rd. Regrading	-0-	750.00	-0-	358.86
Safety Island Depot Square	-0-	130.00	-0-	-0-
Broadway Ave & Manning	1,200.00	1,200.00	211.71	988.29
Redwood & Sunset Drive	-0-	295.13	-0-	238.47
Streets with Sewer Trenches	6,000.00	6,000.00	5,761.53	4,390.60
South Main to Winthrop School	6,500.00	6,500.00	2,109.40	691.85
High Street	900.00	900.00	208.15	-0-
Heartbreak Rd. Drainage	-0-	527.06	-0-	250.00
Heartbreak Rd. Culvert	-0-	500.00	-0-	-0-
Upper Topsfield Drain	-0-	236.74	-0-	236.74
Farley Brook Repiping	15,000.00	15,000.00	-0-	15,000.00
Washington St. Drainage	-0-	300.00	211.71	-0-
Stage Hill Road	950.00	950.00	862.00	-0-
Washington St. & Broadway	400.00	400.00	343.40	-0-
Mineral Street	1,000.00	1,000.00	1,000.00	100.00
Cottage Street	200.00	200.00	100.00	-0-
Heatherside Lane	500.00	500.00	264.60	235.40
New Sidewalks	-0-	474.15	447.50	26.65
Sidewalk Replacement	-0-	680.93	680.93	-0-
East Street Sidewalk	-0-	600.00	475.00	125.00
Horne Wall	1,000.00	1,000.00	-0-	-0-
Guard Rails	-0-	773.47	773.47	-0-
Street Signs	-0-	233.85	233.85	-0-

## CONSOLIDATED APPROPRIATION EXPENDITURES STATEMENT (CONT.)

	Appropriation	Adjusted Balance	Expenditures	To Revenue	Balance Forward to 1963
Green Street Bridge	-0-	7,200.00	7,148.03	51.97	-0-
High Street Sewer	-0-	22,771.51	20,957.76	1,813.75	-0-
Jeffreys Neck Rd. Sewer	-0-	3,056.03	1,856.34	-0-	1,199.69
Hammatt Street Sewer	-0-	2,082.55	2,082.55	-0-	-0-
Burley School Sewer	-0-	6,579.48	5,281.33	-0-	1,298.15
County Street Sewer	-0-	104.80	-0-	-0-	104.80
Sewer Extensions	-0-	32.42	32.42	-0-	-0-
Sewer Const. - Federal	-0-	361.87	361.87	-0-	-0-
High School Sewer	27,500.00	86,500.00	7,735.80	-0-	78,764.20
Parking Lot Imp. Lighthouse	-0-	414.60	169.15	-0-	245.45
Giles Firmin Park	-0-	173.50	-0-	-0-	-0-
Sign - Town Dump	-0-	100.00	90.72	9.28	-0-
Town Hall Improvements	1,000.00	1,000.00	906.24	93.76	-0-
Memorial Building Imp.	1,000.00	1,000.00	1,000.00	-0-	-0-
Town Wharf	6,000.00	18,000.00	-0-	-0-	18,000.00
Fire Alarm System Reconstr.	-0-	74.28	-0-	-0-	-0-
Fire Alarm	1,000.00	1,000.00	-0-	-0-	1,000.00
Capital Equipment 1961	-0-	4,701.58	3,700.68	-0-	1,000.90
Public Works Capital Equip.	13,975.00	13,975.00	13,465.79	-0-	509.21
Vehicular Equipment	10,750.00	10,750.00	10,329.13	-0-	420.87
Other Acquisitions - Capital	1,100.00	1,100.00	934.20	-0-	165.80
Educational	723,261.00	739,504.89	739,504.89	-0-	-0-
Ipswich School Cafeteria	-0-	70,356.09	66,324.11	-0-	4,031.98
Athletic Receipts	-0-	3,798.08	1,956.85	-0-	1,841.23
Athletic Appropriation	8,417.00	8,417.00	8,416.72	.28	-0-
Library	30,015.00	30,033.83	30,033.83	-0-	-0-
Federal P. L. 874	-0-	18,768.40	18,768.40	-0-	-0-
Federal P. L. 85-264	-0-	12,990.24	12,269.75	-0-	720.49
School Building Committee	-0-	153.22	37.05	-0-	116.17
School Construction Phase 2	-0-	745,000.00	192,043.42	-0-	552,956.58
School Construction Phase 1	1,025.27	437,796.24	347,770.76	-0-	90,025.48
Elementary School Building Fund	-0-	1,025.27	1,025.27	-0-	-0-
Band Fund	-0-	221.57	-0-	-0-	221.57
State & County	54,503.35	55,851.47	53,308.22	-0-	2,543.25
Overlay 1962	30,429.95	30,481.95	28,104.62	-0-	2,377.33
County Land Damage	2,111.10	2,111.10	2,111.10	-0-	-0-
	<u>1,936,890.01</u>	<u>3,592,468.59</u>	<u>2,680,769.29</u>		<u>878,987.30</u>
					<u>32,712.00</u>

## DETAILED STATEMENT OF EXPENDITURES

For the Year Ending December 31, 1962

## General Control

## ELECTION &amp; REGISTRATION

Available:	Expenditures:	
Appropriation	Salary	5,818.89
Transfer	Outside Services	128.75
	Communications	60.00
	Supplies	1,017.00
	N. O. C.	372.33
		<hr/>
	To Revenue	7,396.97
		173.03
<hr/>		<hr/>
7,570.00		7,570.00

## MODERATOR

Available:	Expenditures:	
Appropriation	Salary	100.00
	To Revenue	35.00
<hr/>		<hr/>
135.00		135.00

## FINANCE COMMITTEE

Available:	Expenditures:	
Appropriation	Outside Services	80.00
	N. O. C.	30.59
<hr/>		<hr/>
250.00	To Revenue	110.59
<hr/>		<hr/>
250.00		139.41
		<hr/>
		250.00

## SELECTMEN

Available:	Expenditures:	
Appropriation	Salaries & Wages	2,114.07
Refund	Outside Services	963.73
Reimbursement	Communications	60.05
	Supplies	97.00
<hr/>		<hr/>
3,335.00	To Revenue	3,234.85
5.70		154.50
48.65		<hr/>
<hr/>		3,389.35

## EXECUTIVE SECRETARY

Available:	Expenditures:	
Appropriation	Salaries & Wages	13,192.22
	Outside Services	225.58
	Communications	504.15
	Supplies	510.42
	Equipment Costs	639.54
	Outlay	150.00
<hr/>		<hr/>
15,915.00	To Revenue	15,221.91
<hr/>		<hr/>
15,915.00		693.09
		<hr/>
		15,915.00

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## NATURAL RESOURCE COMMITTEE

Available:		Expenditures:	
Appropriation	500.00	Outside Services	9.46
		To 1963	490.54
	500.00		500.00

## ADMINISTRATIVE SERVICES

## ASSESSORS

Available:		Expenditures:	
Appropriation	12,937.00	Salaries & Wages	10,914.55
Refund	20.00	Outside Services	699.49
		Communications	242.05
		Supplies	376.17
		Equipment Costs	480.00
		To Revenue	12,712.26
	12,957.00		244.74
			12,957.00

## TREASURER-COLLECTOR

Available:		Expenditures:	
Appropriation	16,369.00	Salaries & Wages	15,694.08
Transfer	2,513.38	Outside Services	278.83
Refund	14.75	Communications	1,280.85
		Supplies	1,638.08
		To Revenue	18,891.84
	18,897.13		5.29
			18,897.13

## TREASURER-COLLECTOR CASH VARIATION

Available:		Expenditures:	
Appropriation	50.00	N. O. C.	2.00
		To Revenue	48.00
	50.00		50.00

## BOUNTY ON SEALS

Available:		Expenditures:	
Appropriation	50.00	Outside Services	25.00
		To Revenue	25.00
	50.00		50.00

## REPRESENTATIVE TOWN MEETING COMMITTEE

Available:		Expenditures:	
Balance	56.66	Outside Services	16.98
		To 1963	39.68
	56.66		56.66

## PUBLICATION TOWN CHARTER

Available:		Expenditures:	
Balance	700.00	To 1963	700.00

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## ACCOUNTING

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	11,537.00	Salaries & Wages	20,002.27
Transfer	9,659.09	Outside Services	127.05
		Communications	207.60
		Supplies	560.55
		Outlay	74.00
			<u>20,971.47</u>
		To Revenue	224.62
	<u>21,196.09</u>		<u>21,196.09</u>

## TOWN CLERK

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	5,949.00	Salaries & Wages	5,028.92
		Outside Services	257.25
		Communications	215.90
		Supplies	174.50
		Outlay	187.50
			<u>5,864.07</u>
		To Revenue	84.93
	<u>5,949.00</u>		<u>5,949.00</u>

## LEGAL

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	1,700.00	Outside Services	1,600.00
		Communications	49.24
			<u>1,649.24</u>
		To Revenue	50.76
	<u>1,700.00</u>		<u>1,700.00</u>

## PLANNING BOARD

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	460.00	Outside Services	406.55
Transfer	100.00	Supplies	90.00
			<u>496.55</u>
		To Revenue	63.45
	<u>560.00</u>		<u>560.00</u>

## TOWN REPORTS

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	1,500.00	Outside Services	1,173.50
		To Revenue	326.50
	<u>1,500.00</u>		<u>1,500.00</u>

## CONSERVATION COMMITTEE

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	100.00	Outside Services	88.88
Transfer	50.00	Supplies	23.00
Refund	3.68		<u>111.88</u>
		To Revenue	41.80
	<u>153.68</u>		<u>153.68</u>

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## PUBLIC SAFETY

## POLICE

Available:		Expenditures:	
Appropriation	78,747.00	Salaries & Wages	74,459.50
Transfer	750.00	Outside Services	108.00
		Communications	822.40
		Supplies	1,168.93
		Equipment Costs	2,490.07
			<u>79,048.90</u>
		To Revenue	448.10
	<u>79,497.00</u>		<u>79,497.00</u>

## DOG OFFICER

Available:		Expenditures:	
Appropriation	659.00	Outside Services	575.00
		To Revenue	84.00
	<u>659.00</u>		<u>659.00</u>

## FIRE

Available:		Expenditures:	
Appropriation	84,361.00	Salaries & Wages	77,947.62
Transfer	764.12	Outside Services	540.37
Refund	1.90	Communications	815.93
		Supplies	2,144.65
		Equipment Costs	2,068.35
		Fuel & Utilities	1,610.10
	<u>85,127.02</u>		<u>85,127.02</u>

## CIVIL DEFENSE

Available:		Expenditures:	
Appropriation	2,180.00	Salaries & Wages	780.00
Refund	27.60	Outside Services	100.85
		Communications	197.12
		Supplies	654.35
		Equipment Costs	104.52
		Outlay	177.50
			<u>2,014.34</u>
		To Revenue	193.26
	<u>2,207.60</u>		<u>2,207.60</u>

## LICENSES &amp; INSPECTIONS

## HEALTH

Available:		Expenditures:	
Appropriation	11,116.00	Salaries & Wages	8,117.35
Transfer	1,000.00	Outside Services	2,255.83
		Communications	214.15
		Supplies	290.59
		Equipment Costs	301.26
			<u>11,179.18</u>
		Transfer	500.00
		To Revenue	436.82
	<u>12,116.00</u>		<u>12,116.00</u>

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## WEIGHTS AND MEASURES

Available:		Expenditures:	
Appropriation	50.00	Salaries & Wages	166.64
Transfer	500.00	Supplies	104.65
		Equipment Costs	33.32
			<u>304.61</u>
		To Revenue	245.39
	<u>550.00</u>		<u>550.00</u>

## ZONING APPEALS BOARD

Available:		Expenditures:	
Appropriation	450.00	Outside Services	132.99
		To Revenue	317.01
	<u>450.00</u>		<u>450.00</u>

## BUILDING CODE COMMITTEE

Available:		Expenditures:	
Appropriation	250.00	Outside Services	196.29
		To 1963	53.71
	<u>250.00</u>		<u>250.00</u>

## GAS INSPECTION

Available:		Expenditures:	
Appropriation	900.00	Outside Services	392.40
		To Revenue	507.60
	<u>900.00</u>		<u>900.00</u>

## FAMILY SERVICES

## WELFARE ADMINISTRATION

Available:		Expenditures:	
Appropriation	6,045.00	Salaries & Wages	13,365.12
Balance of Federal Grants		Outside Services	331.70
1/1/62	2,880.11	Communications	488.99
Federal Grants During Year	7,105.43	Supplies	144.25
		Equipment Costs	330.00
		Insurance	15.00
		To 1963	<u>14,675.06</u>
	<u>16,030.54</u>		<u>1,355.48</u>
			<u>16,030.54</u>

## GENERAL RELIEF

Available:		Expenditures:	
Appropriation	6,550.00	Cash Payments	732.70
Refund	18.00	Rent	625.69
		Groceries	1,015.90
		Fuel	127.61
		Medical	153.98
		Other Cities & Towns	706.47
		Clothing	10.00
		To Revenue	<u>3,372.35</u>
	<u>6,568.00</u>		<u>3,195.65</u>
			<u>6,568.00</u>

**DETAILED STATEMENT OF EXPENDITURES (CONT.)**

**AIL TO DEPENDENT CHILDREN**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	10,000.00	Cash Allowances	11,383.67
Balance Federal Grants		Balance Federal Grants	
1/1/62	3,259.98	To 1963	3,101.02
Federal Grants During Year	5,067.00	To Revenue	3,927.78
Refunds	85.49		
	<hr/>		
	18,412.47		18,412.47

**OLD AGE ASSISTANCE**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	50,000.00	Cash Allowances	105,216.16
Balance Federal Grants		Balance Federal Grants	
1/1/62	22,900.88	To 1963	28,029.40
Federal Grants During Year	59,480.33		
Refunds	864.35		
	<hr/>		
	133,245.56		133,245.56

**DISABILITY ASSISTANCE**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	20,000.00	Cash Allowances	21,310.03
Balance of Federal Grants		Balance Federal Grants	
1/1/62	2,780.61	To 1963	2,738.27
Federal Grants During Year	5,887.50	To Revenue	4,823.87
Refunds	204.06		
	<hr/>		
	28,872.17		28,872.17

**MEDICAL AID TO AGED**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	25,000.00	Medical Payments	39,105.09
Balance Federal Grants		Balance Federal Grants	
1/1/62	10,030.52	To 1963	13,379.02
Federal Grants During Year	18,051.24	To Revenue	612.65
Refunds	15.00		
	<hr/>		
	53,096.76		53,096.76

**VETERANS SERVICES**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	20,335.00	Salaries & Wages	-0-
Refund	66.00	Outside Services	25.00
		Communications	14.05
		Supplies	-0-
		Equipment Costs	180.00
		Cash Allowances	10,699.65
		Medical	2,709.81
		Groceries	783.00
		Fuel	9.45
	<hr/>		
	20,401.00	Transfer	3,900.00
		To Revenue	2,080.04
	<hr/>		
	20,401.00		20,401.00

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## PUBLIC WORKS

## PUBLIC WORKS ADMINISTRATION

Available:		Expenditures:	
Appropriation	8,974.00	Salaries & Wages	12,342.80
Refund	35.10	Outside Services	127.50
Reimbursement	4,486.00	Communications	323.50
		Supplies	92.86
		Equipment Costs	495.00
			<u>495.00</u>
		To Revenue	<u>13,381.66</u>
	<u>13,495.10</u>		<u>113.44</u>
			<u>13,495.10</u>

## ENGINEERING

Available:		Expenditures:	
Appropriation	4,691.00	Salaries & Wages	1,307.11
Transfer	1,160.26	Outside Services	696.58
		Communications	69.55
		Supplies	458.89
		Equipment Costs	85.00
		Outlay	59.50
			<u>2,676.63</u>
		To Revenue	<u>3,174.63</u>
	<u>5,851.26</u>		<u>5,851.26</u>

## SEWER OPERATING

Available:		Expenditures:	
Appropriation	11,390.00	Salaries & Wages	5,682.08
		Outside Services	968.72
		Communications	167.75
		Supplies	1,848.51
		Equipment Costs	150.75
		Fuel & Utilities	1,993.59
			<u>10,811.40</u>
		To Revenue	<u>578.60</u>
	<u>11,390.00</u>		<u>11,390.00</u>

## HIGHWAY - SUMMER

Available:		Expenditures:	
Appropriation	67,071.00	Salaries & Wages	36,999.65
Transfer	6,530.00	Outside Services	1,834.00
Refund	40.00	Communications	.58
		Supplies	19,546.68
		Equipment Costs	14,602.24
		Outlay	445.48
			<u>73,428.63</u>
		To Revenue	<u>212.37</u>
	<u>73,641.00</u>		<u>73,641.00</u>

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## HIGHWAY - WINTER

Available:		Expenditures:	
Appropriation	30,088.60	Salaries & Wages	18,301.03
Transfer	1,500.00	Outside Services	70.52
		Supplies	6,122.74
		Equipment Costs	7,007.59
			<hr/>
		To Revenue	31,501.88
	<hr/>		86.72
	31,588.60		<hr/>

## STREET LIGHTING

Available:		Expenditures:	
Appropriation	10,000.00	Outside Services	9,362.00
	<hr/>	To Revenue	638.00
	10,000.00		<hr/>

## FORESTRY

Available:		Expenditures:	
Appropriation	16,952.80	Salaries & Wages	12,653.01
		Outside Services	431.20
		Supplies	1,320.70
		Equipment Costs	1,528.56
		Outlay	283.25
			<hr/>
		To Revenue	16,216.72
	<hr/>		736.08
	16,952.80		<hr/>

## MOSQUITO CONTROL

Available:		Expenditures:	
Appropriation	1,400.00	State Reclamation	1,000.00
		Supplies	167.07
	<hr/>		<hr/>
	1,400.00	To Revenue	1,167.07
			232.93
			<hr/>
			1,400.00

## GREENHEAD CONTROL

Available:		Expenditures:	
Appropriation	615.00	State Reclamation	613.79
	<hr/>	To Revenue	1.21
	615.00		<hr/>

## GARBAGE &amp; RUBBISH COLLECTION

Available:		Expenditures:	
Appropriation	25,500.00	Contract	25,500.00

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## TOWN DUMP

Available:		Expenditures:	
Appropriation	5,598.00	Salaries & Wages	3,986.00
		Outside Services	217.47
		Supplies	181.83
		Equipment Costs	861.30
			<hr/>
		To Revenue	
	5,598.00		5,246.60
			351.40
			<hr/>
			5,598.00

## TOWN GARAGE OPERATION

Available:		Expenditures:	
Appropriation	8,468.00	Salaries & Wages	5,841.03
		Outside Services	178.17
		Communications	408.05
		Supplies	403.15
		Fuel & Utilities	1,311.06
		Outlay	321.11
			<hr/>
		To Revenue	
	8,468.00		8,462.57
			5.43
			<hr/>
			8,468.00

## CEMETERIES

Available:		Expenditures:	
Appropriation	25,779.00	Salaries & Wages	26,425.15
Transfer	15.00	Outside Services	115.37
Reimbursement	3,564.80	Communications	225.05
Refund	33.29	Supplies	608.52
		Equipment Costs	1,229.43
		Fuel & Utilities	250.35
		Outlay	536.42
			<hr/>
		To Revenue	
	29,392.09		29,390.29
			.180
			<hr/>
			29,392.09

## RECREATION, BUILDINGS &amp; GROUNDS

## PARKS

Available:		Expenditures:	
Appropriation	7,282.40	Salaries & Wages	6,173.50
Transfer	90.00	Outside Services	205.59
		Supplies	389.56
		Equipment Costs	234.11
		Fuel & Utilities	244.50
		Outlay	125.00
			<hr/>
		To Revenue	
	7,372.40		7,372.26
			.14
			<hr/>
			7,372.40

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## RECREATION

Available:		Expenditures:	
Appropriation	16,769.00	Salaries & Wages	11,933.91
Transfer	485.00	Outside Services	1,515.32
Refund	2.00	Communications	400.75
		Supplies	1,486.58
		Equipment Costs	480.00
		N. O. C.	1,438.50
			<u>17,255.06</u>
		To Revenue	.94
	<u>17,256.00</u>		<u>17,256.00</u>

## MEMORIAL BUILDING

Available:		Expenditures:	
Appropriation	5,721.00	Salaries & Wages	4,104.92
Transfer	480.00	Outside Services	165.03
		Supplies	579.64
		Fuel & Utilities	1,348.27
			<u>6,197.86</u>
		To Revenue	3.14
	<u>6,201.00</u>		<u>6,201.00</u>

## TOWN HALL

Available:		Expenditures:	
Appropriation	7,175.00	Salaries & Wages	4,153.16
		Outside Services	128.26
		Supplies	521.05
		Fuel & Utilities	2,305.25
			<u>7,107.72</u>
		To Revenue	67.28
	<u>7,175.00</u>		<u>7,175.00</u>

## TOWN CLOCK &amp; BELL

Available:		Expenditures:	
Appropriation	195.00	Salaries & Wages	120.00
		Outside Services	75.00

## PATRIOTIC OBSERVANCES

Available:		Expenditures:	
Appropriation	1,300.00	Memorial Day	793.50
		July 4th	499.23
			<u>1,292.73</u>
		To Revenue	7.27
	<u>1,300.00</u>		<u>1,300.00</u>

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## SHELLFISH &amp; HARBORS

Available:	Expenditures:	
Appropriation	Salaries & Wages	5,719.30
Reserve Fund	Outside Services	170.70
	Supplies	380.17
	Equipment Costs	675.48
	Outlay	437.35
		<u>7,383.00</u>
	Transfer	750.00
	To Revenue	17.00
		<u>8,150.00</u>

## MASS. SHELLFISH REIMBURSEMENT

Available:	Expenditures:	
Balance	Outside Services	1,257.50
Receipts	To 1963	34.80
		<u>1,292.30</u>

## DEBT SERVICE

## MATURING DEBT

Available:	Expenditures:	
Appropriation	School Loan 1955	25,000.00
	School Loan 1955	10,000.00
	Sewerage 1958	25,000.00
	School Loan 1961	50,000.00
	Sewerage 1961	10,000.00
	Garage Loan 1958	2,000.00
	Sewerage Loan 1960	2,000.00
		<u>124,000.00</u>

## INTEREST ON NOTES

Available:	Expenditures:	
Appropriation	School Loan 1955	6,412.50
	School Loan 1955	3,150.00
	Sewerage 1958	19,425.00
	School 1961	14,850.00
	Sewerage 1961	2,640.00
	Garage Loan 1958	325.00
	Sewerage Loan 1960	442.00
		<u>47,244.50</u>

## INTEREST ON TEMPORARY LOAN

Available:	Expenditures:	
Appropriation	Anticipation Taxes	2,730.01
	To Revenue	769.99
		<u>3,500.00</u>

## EMPLOYEE BENEFITS

## PENSIONS

Available:	Expenditures:	
Appropriation	Pension Payments	2,230.00

**DETAILED STATEMENT OF EXPENDITURES (CONT.)**

**CONTRIBUTORY PENSIONS**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Appropriation</b>	<b>43,353.21</b>	<b>Essex County Assessment</b>	<b>43,353.21</b>

**INSURANCE**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Appropriation</b>	<b>22,040.00</b>	<b>Building-Fire &amp; Comp</b>	<b>408.65</b>
<b>Refund</b>	<b>2,634.24</b>	<b>Building-Public Liability</b>	<b>2,800.16</b>
<b>Transfer</b>	<b>1,744.69</b>	<b>M.V.-P.L. &amp; P.D.</b>	<b>4,031.63</b>
		<b>Surety Bonds</b>	<b>204.86</b>
		<b>Workmens Comp</b>	<b>7,169.69</b>
		<b>Floater</b>	<b>157.47</b>
		<b>Boiler</b>	<b>361.08</b>
		<b>Safety Program</b>	<b>404.96</b>
			<b>15,538.50</b>
		<b>Transfer</b>	<b>8,199.12</b>
		<b>To Revenue</b>	<b>2,681.31</b>
	<b>26,418.93</b>		<b>26,418.93</b>

**UNPAID BILLS**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Appropriation</b>	<b>85.41</b>	<b>Ciolek Hardware</b>	<b>12.03</b>
		<b>Clyde Everett</b>	<b>13.09</b>
		<b>Cable Hospital</b>	<b>26.00</b>
		<b>Miller Auto Supply</b>	<b>16.95</b>
		<b>H. B. McArdle</b>	<b>4.50</b>
		<b>Ipswich Chronicle</b>	<b>11.25</b>
		<b>Wirthmore</b>	<b>1.59</b>
	<b>85.41</b>		<b>85.41</b>

**RESERVE FUND**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Appropriation</b>	<b>8,979.42</b>	<b>Green St. Bridge</b>	<b>7,200.00</b>
		<b>Shellfish &amp; Harbor</b>	<b>500.00</b>
			<b>7,700.00</b>
		<b>To Overlay Surplus</b>	<b>1,279.42</b>
	<b>8,979.42</b>		<b>8,979.42</b>

**CAPITAL IMPROVEMENT PROGRAM**

**IMPROVEMENT PROGRAM - PLANNING**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Balance Appropriations</b>	<b>1,000.00</b>	<b>Outside Services</b>	<b>6,469.00</b>
	<b>6,500.00</b>	<b>To 1963</b>	<b>1,031.00</b>
	<b>7,500.00</b>		<b>7,500.00</b>

**TAX MAPS**

<b>Available:</b>		<b>Expenditures:</b>	
<b>Balance 1/1/62</b>	<b>4,000.00</b>	<b>Outside Services</b>	<b>3,781.73</b>
		<b>To 1963</b>	<b>218.27</b>
	<b>4,000.00</b>		<b>4,000.00</b>

DETAILED STATEMENT OF EXPENDITURES (CONT.)

LAND DAMAGE

Available:		Expenditures:	
Balance	1.00	To 1963	1.00

LAND PURCHASE

Available:		Expenditures:	
Balance	83.00	Frederic Winthrop	3,000.00
Appropriation	3,000.00	Balance to 1963	83.00
	<u>3,083.00</u>		<u>3,083.00</u>

DEED ACCEPTANCE

Available:		Expenditures:	
Balance	5.00	Balance to 1963	5.00

SEWER EASEMENT

Available:		Expenditures:	
Appropriation	1,000.00	William Lord	1,000.00

PARKING LOT LEASES

Available:		Expenditures:	
Balance	869.75	Blanche Goodhue	25.00
		Hayes Hotel	<u>380.00</u>
		To 1963	405.00
	<u>869.75</u>		<u>464.75</u>
			<u>869.75</u>

CHAPTER 90 MAINTENANCE

Available:		Expenditures:	
Appropriation	2,400.00	Labor, Supplies	2,400.00

CHAPTER 90 CONSTRUCTION 1960

Available:		Expenditures:	
Balance	24,658.72	Labor, Supplies & Equipment	24,658.72

CHAPTER 90 CONSTRUCTION 1961

Available:		Expenditures:	
Balance	36,000.00	Labor, Supplies & Equipment	25,357.49
		To 1963	<u>10,642.51</u>
	<u>36,000.00</u>		<u>36,000.00</u>

CHAPTER 90 CONSTRUCTION 1962

Available:		Expenditures:	
Appropriation	35,000.00	To 1963	35,000.00

CORNER IMPROVEMENT - NURSING HOME

Available:		Expenditures:	
Balance	300.00	To 1963	300.00

**DETAILED STATEMENT OF EXPENDITURES (CONT.)**

**PLAINS ROAD**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	736.03	To 1963	736.03

**JEFFREYS NECK RD. REGRADING**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	750.00	Supplies & Equipment	391.14
		To 1963	358.86
	<hr/>		<hr/>
	750.00		750.00

**SAFETY ISLAND - DEPOT SQUARE**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	130.00	Transfer	130.00

**BROADWAY AVE & MANNING CONST.**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	1,200.00	Supplies & Equipment	211.71
		To 1963	988.29
	<hr/>		<hr/>
	1,200.00		1,200.00

**PAVING**

**REDWOOD & SUNSET DRIVE - PAVING**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	295.13	Supplies & Equipment	295.13

**STREETS WITH SEWER TRENCHES**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	6,000.00	Supplies & Equipment	3,261.53
		Transfer	2,500.00
		To 1963	238.47
	<hr/>		<hr/>
	6,000.00		6,000.00

**SOUTH MAIN TO WINTHROP SCHOOL**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	6,500.00	Supplies & Equipment	2,109.40
		To 1963	4,390.60
	<hr/>		<hr/>
	6,500.00		6,500.00

**HIGH STREET**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	900.00	Supplies & Equipment	208.15
		To 1963	691.85
	<hr/>		<hr/>
	900.00		900.00

**DRAINAGE**

**HEARTBREAK RD. DRAINAGE**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	527.06	Supplies & Equipment	277.06
		Transfer	250.00
	<hr/>		<hr/>
	527.06		527.06

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## HEARTBREAK RD. CULVERT

Available:		Expenditures:	
Balance	500.00	Transfer	250.00
		To 1963	250.00
	<u>500.00</u>		<u>500.00</u>

## UPPER TOPSFIELD DRAIN

Available:		Expenditures:	
Balance	236.74	Supplies & Equipment	236.74

## FARLEY BROOK REPIPING

Available:		Expenditures:	
Appropriation	15,000.00	To 1963	15,000.00

## WASHINGTON ST. DRAINAGE

Available:		Expenditures:	
Balance	300.00	Supplies & Equipment	211.71
		To Revenue	88.29
	<u>300.00</u>		<u>300.00</u>

## STAGE HILL ROAD

Available:		Expenditures:	
Appropriation	950.00	Supplies & Equipment	862.00
		To Revenue	88.00
	<u>950.00</u>		<u>950.00</u>

## WASHINGTON ST. &amp; BROADWAY

Available:		Expenditures:	
Appropriation	400.00	Supplies & Equipment	343.40
		To Revenue	56.60
	<u>400.00</u>		<u>400.00</u>

## MINERAL STREET

Available:		Expenditures:	
Appropriation	1,000.00	Supplies & Equipment	1,000.00

## COTTAGE STREET

Available:		Expenditures:	
Appropriation	200.00	Supplies & Equipment	100.00
		To 1963	100.00
	<u>200.00</u>		<u>200.00</u>

## HEATHERSIDE LANE

Available:		Expenditures:	
Appropriation	500.00	Supplies & Equipment	264.60
		To 1963	235.40
	<u>500.00</u>		<u>500.00</u>

**DETAILED STATEMENT OF EXPENDITURES (CONT.)**

**SIDEWALKS**

**NEW SIDEWALKS**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	474.15	Supplies & Equipment	447.50
		To Revenue	26.65
	<hr/>		<hr/>
	474.15		474.15

**SIDEWALK REPLACEMENT**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	680.93	Supplies & Equipment	680.93

**EAST STREET SIDEWALK**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	600.00	Supplies & Equipment	475.00
		To Revenue	125.00
	<hr/>		<hr/>
	600.00		600.00

**WALLS & FENCING**

**HORNE WALL**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	1,000.00	To 1963	1,000.00

**GUARD RAILS**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	773.47	Supplies & Equipment	773.47

**STREET SIGNS**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	233.85	Supplies & Equipment	233.85

**BRIDGES**

**GREEN ST. BRIDGE**

<b>Available:</b>		<b>Expenditures:</b>	
Reserve Fund	7,200.00	Outside Services	7,148.03
		To Revenue	51.97
	<hr/>		<hr/>
	7,200.00		7,200.00

**SEWERS**

**HIGH ST. SEWER**

<b>Available:</b>		<b>Expenditures:</b>	
Balance	22,409.64	Labor, Supplies &	20,957.76
Appropriation	361.87	Equipment	1,813.75
	<hr/>		<hr/>
	22,771.51		22,771.51

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## JEFFREYS NECK RD. SEWER

Available:		Expenditures:	
Balance	3,056.03	Labor, Supplies &	
		Equipment	1,856.34
		To 1963	<u>1,199.69</u>
	<u>3,056.03</u>		<u>3,056.03</u>

## HAMMATT ST. SEWER

Available:		Expenditures:	
Balance	2,082.55	Labor, Supplies &	
		Equipment	2,082.55

## BURLEY SCHOOL SEWER

Available:		Expenditures:	
Balance	6,579.48	Labor, Supplies &	
		Equipment	5,281.33
		To 1963	<u>1,298.15</u>
	<u>6,579.48</u>		<u>6,579.48</u>

## COUNTY STREET SEWER CONST.

Available:		Expenditures:	
Balance	104.80	To 1963	104.80

## SEWER EXTENSIONS

Available:		Expenditures:	
Balance	32.42	To 1963	32.42

## SEWER CONSTRUCTION - FEDERAL

Available:		Expenditures:	
Balance	361.87	Transfer	361.87

## HIGH, BROWN SQ., LORD, NEWMARCH SEWER

Available:		Expenditures:	
Appropriation	27,500.00	Labor, Supplies &	
Serial Loan	59,000.00	Equipment	7,735.80
	<u>86,500.00</u>	To 1963	<u>78,764.20</u>
			<u>86,500.00</u>

## BUILDINGS &amp; GROUNDS

## PARKING LOT IMP - LIGHTHOUSE

Available:		Expenditures:	
Balance	414.60	Supplies & Equipment	169.15
		To 1963	<u>245.45</u>
	<u>414.60</u>		<u>414.60</u>

## GILES FIRMIN PARK

Available:		Expenditures:	
Balance	173.50	To Revenue	173.50

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## FENCE - TOWN DUMP

Available:		Expenditures:	
Balance	500.00	Labor, Supplies &	
		Equipment	500.00

## SIGN - TOWN DUMP

Available:		Expenditures:	
Balance	100.00	Labor, Supplies	90.72
		To Revenue	9.28
	<u>100.00</u>		<u>100.00</u>

## TOWN HALL IMPROVEMENTS

Available:		Expenditures:	
Appropriation	1,000.00	Labor, Supplies	906.24
		To Revenue	93.76
	<u>1,000.00</u>		<u>1,000.00</u>

## MEMORIAL BUILDING IMPROVEMENTS

Available:		Expenditures:	
Appropriation	1,000.00	Labor, Supplies	1,000.00

## TOWN WHARF

Available:		Expenditures:	
Balance	12,000.00	To 1963	18,000.00
Appropriation	<u>6,000.00</u>		
	<u>18,000.00</u>		<u>18,000.00</u>

## FIRE ALARM RECONST.

Available:		Expenditures:	
Balance	74.28	To 1963	1,000.00
Appropriation	<u>1,000.00</u>	To Revenue	74.28
	<u>1,074.28</u>		<u>1,074.28</u>

## CAPITAL EQUIPMENT 1961

Available:		Expenditures:	
Balance	4,201.58	Highway:	
		Chain Fall	550.48
		Plows	<u>1,239.70</u>
			1,790.18
		Fire:	
		Radio	710.50
		Compressor	<u>700.00</u>
			1,410.50
			<u>3,200.68</u>
		To 1963	1,000.90
	<u>4,201.58</u>		<u>4,201.58</u>

**DETAILED STATEMENT OF EXPENDITURES (CONT.)**

**VEHICULAR EQUIPMENT**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	20,277.66	Grader Engine	1,857.40
Highway Machinery Fund	4,447.34	Station Wagon	2,318.57
		Dump Truck	6,383.61
		Steam Cleaner	847.36
		Wood Chipper	2,439.45
		Chain Saw	338.93
		Plows	1,534.50
		Sidewalk Tractor	5,880.00
		Box Spreader	2,195.10
			<hr/>
			23,794.92
		To 1963	930.08
	<hr/>		<hr/>
	24,725.00		24,725.00

**OTHER ACQUISITIONS**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	1,100.00	Aux. Police Uniforms	934.20
		To 1963	165.80
	<hr/>		<hr/>
	1,100.00		1,100.00

**SCHOOLS AND LIBRARIES**

**EDUCATION**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	723,261.00	General Control	22,828.00
Receipts Feoffees Grammar School	5,000.00	Expense of Instruction	554,044.70
Transfer	10,195.91	School Plant Oper.	57,498.96
Refund	1,047.98	Maint. & Repairs	13,809.22
	<hr/>	Auxiliary Agencies	79,241.44
	739,504.89	Outlay	12,082.57
	<hr/>		<hr/>
			739,504.89

**IPSWICH SCHOOL CAFETERIA**

<b>Available:</b>		<b>Expenditures:</b>	
Balance January 1	(2,098.70)	Labor & Supplies	64,225.41
Receipts	70,356.09	To 1963	4,031.98
	<hr/>		<hr/>
	68,257.39		68,257.39

**ATHLETIC RECEIPTS**

<b>Available:</b>		<b>Expenditures:</b>	
Balance January 1	103.55	Labor & Supplies	1,956.85
Receipts	3,694.53	Balance to 1963	1,841.23
	<hr/>		<hr/>
	3,798.08		3,798.08

**ATHLETIC APPROPRIATION**

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	8,417.00	Labor & Supplies	8,416.72
	<hr/>	To Revenue	.28
	8,417.00		<hr/>
			8,417.00

## DETAILED STATEMENT OF EXPENDITURES (CONT.)

## LIBRARY

<b>Available:</b>		<b>Expenditures:</b>	
Appropriation	30,015.00	Outside Services	30,033.83
Refund	18.83		
	<hr/>		<hr/>
	30,033.83		30,033.83

## FEDERAL SCHOOL REIMBURSEMENT P. L. 874

<b>Available:</b>		<b>Expenditures:</b>	
Balance	2,820.40	Miscellaneous	12,768.40
Receipt	9,948.00		
	<hr/>		<hr/>
	12,768.40		12,768.40

## FEDERAL SCHOOL REIMBURSEMENT P. L. 864

<b>Available:</b>		<b>Expenditures:</b>	
Balance	847.08	Miscellaneous	12,269.75
Receipts	12,143.16	To 1963	720.49
	<hr/>		<hr/>
	12,990.24		12,990.24

## SCHOOL BUILDING COMMITTEE

<b>Available:</b>		<b>Expenditures:</b>	
Balance	116.17	To 1963	116.17

## SCHOOL CONSTRUCTION PROJECT 1092

<b>Available:</b>		<b>Expenditures:</b>	
Serial Loan	745,000.00	Labor, Supplies &	192,043.42
		Equipment	552,956.58
	<hr/>	To 1963	<hr/>
	745,000.00		745,000.00

## SCHOOL CONSTRUCTION PROJECT 1061

<b>Available:</b>		<b>Expenditures:</b>	
Balance	436,701.67	Labor, Supplies &	347,770.76
Transfer	1,025.27	Equipment	90,025.48
Refund	69.30	To 1963	
	<hr/>		<hr/>
	437,796.24		437,796.24

## ELEMENTARY SCHOOL BUILDING

<b>Available:</b>		<b>Expenditures:</b>	
Balance	1,025.27	Transfer	1,025.27

## BAND FUND

<b>Available:</b>		<b>Expenditures:</b>	
Balance	221.57	To 1963	221.57

## DETAILED STATEMENT OF PAYMENTS

For the Year Ending December 31, 1962

Departmental Expenditures	2,275,463.97	Stabilization Fund Transfer	5,000.00
Federal Grants:			
Welfare Administration	8,630.06	Transfer Bond Dep. Income	25.88
Old Age Assistance	54,564.61		
Disability Assistance	5,929.84	Electric Light:	
Aid Dependent Children	5,225.96	Operation	475,267.40
Medical Aid to Aged	14,702.74	Construction	42,458.99
	<u>89,053.21</u>	Depreciation	-0-
			<u>517,726.39</u>
State & County Requirements:		Water Department:	
Parks & Reservations 1962	4,537.68	Operations	112,734.77
County Tax 1962	37,058.97	Construction	22,214.70
County Sanatorium Tax 1962	8,300.99	Water Improvement	<u>158,858.53</u>
State Audit	2,047.24		<u>293,808.00</u>
Shellfish Purification	15.22		
	<u>51,960.10</u>	Debt:	
Agency:		Maturing Debt	124,000.00
Dog Licenses Collected for County	486.00	Interest on Maturing Debt	47,244.50
Retirement Deductions	28,832.14	Interest Antic. of Revenue	2,730.01
Federal Withholding Tax Deductions	158,224.59	Premium on Loan	<u>482.32</u>
State Withholding Tax Deductions	12,456.76		<u>174,456.83</u>
Blue Cross Deductions	21,497.25		
	<u>221,496.74</u>	Loans in Anticipation Revenue	170,000.00
Trust Funds:		Treasury Bills	1,740,647.25
Cemetery Perpetual Care Bequests	4,420.00		
Cemetery Perpetual Care Income	3,958.28	Refunds:	
R.T. Crane Jr. Picnic Fund Expense	2,396.08	Real Estate Tax	2,353.89
Martha I. Savory Fund	22.31	Poll Tax	8.00
Stabilization Fund	343.01	Personal Property Tax	36.00
Dow Boulder	9.27	Sewer Committed Interest	17.94
Marianna T. Jones	53.14	Motor Vehicle Excise	5,675.24
Mark Newman	213.44	1961 Sewer to Taxes	24.77
John C. Kimball	21.86	Electric A/R	929.43
Rehabilitation	87.44	Water A/R	2,613.48
Mrs. Wm. G. Brown	112.23	Interest & Costs	1.32
Eunice C. Cowles	756.49	Bicycle Registration	5.25
Ipswich High World War II	11.24	Sewer Connection Fee	20.00
Fanny L. Appleton	32.08	Tax Certificate	3.00
R.T. Crane Jr. Picnic Fund Income	161.06	Teachers Retirement	297.14
Hannah C. Clarke	27.25	Light Guarantee Deposit	937.41
	<u>12,625.18</u>		<u>12,922.87</u>
Mass. Shellfish Reimb.	1,257.50	Total Payments	5,566,443.92

## DETAILED STATEMENT OF CASH RECEIPTS

For the Year Ending December 31, 1962

Taxes:		Fines & Forfeits	3,149.00
Current Year:			
Poll	3,986.00		
Personal	54,118.28		
Real Estate	<u>1,043,458.20</u>		
	1,101,562.48		
Previous Years:			
Poll	208.00		
Personal	5,152.00		
Real Estate	<u>111,491.51</u>		
	116,851.51		
Farm Animal Excise	407.91		
Privileges:			
Motor Vehicle Excise 1959	18.18		
Motor Vehicle Excise 1960	620.18		
Motor Vehicle Excise 1961	31,920.23		
Motor Vehicle Excise 1962	<u>138,951.14</u>		
	171,509.73		
Special Assessments:			
Sewer Assessment 1962	4,010.28		
Apportioned Sewer Paid in Advance	813.96		
1961 Sewer to Taxes	295.11		
1962 Sewer to Taxes	892.12		
Committed Interest 1961	356.48		
Committed Interest 1962	<u>709.74</u>		
	7,077.69		
Licenses & Permits:			
Liquor	11,338.00		
Hawkers & Peddlers	20.00		
Pistol	96.00		
Amusement	242.00		
Auto Dealer	20.00		
Cabin, Motel & Occupancy	123.50		
Shellfish	<u>3,142.00</u>		
Common Victualler	90.00		
Junk	40.00		
Methyl Alcohol	14.00		
Milk, Cream & Oleo	104.00		
Rendering	12.00		
Slaughtering	100.00		
Theatre	90.00		
Nursery	3.00		
Building Permit	1,320.00		
Auctioneer	4.00		
Agents & Vendors	50.00		
Disposal License	600.00		
Plumbing	1,547.00		
Sewer Connection Fees	600.00		
Sewerage Installer	110.00		
Gas Pump	6.00		
Gas Inspection	269.50		
Piggery	2.00		
Tourist License	.50		
	19,943.50		
Grants & Gifts:			
Federal:			
Welfare Administration	7,105.43		
Aid to Dependent Children	5,067.00		
Old Age Assistance	56,940.09		
Disability Assistance	5,887.50		
Medical Aid to Aged	18,051.24		
P.L. 85-874	9,948.00		
P.L. 85-864	<u>12,143.16</u>		
	115,142.42		
State:			
Aid to Dependent Children	3,279.59		
Old Age Assistance	34,250.30		
Disability Assistance	9,638.72		
Medical Aid to Aged	13,823.01		
Veterans Services	7,133.41		
Income Tax	65,938.76		
Income Tax Chapter 70	39,740.05		
Corporation Tax	50,532.27		
Meals Tax	5,543.74		
Lieu of Taxes	9,353.38		
Aid to Highways	22,230.10		
Aid to Libraries	2,136.00		
School Construction-Chap 645			
	32,733.47		
School Transportation	29,053.90		
Marine	725.00		
Bounty on Seals Reimb.	143.00		
Vocational Education	537.93		
Youth Service Board	4,500.00		
Health Reimb.	72.86		
	331,365.49		
County:			
Dog License Refund	1,258.32		
Aid to Highways	<u>10,815.03</u>		
	12,073.35		
Other:			
Feoffees Grammar Schools	5,000.00		
Old Age Recovery	5,717.40		
Anti Trust Settlement	1,568.02		
Medical Aid Recovery	120.00		
Sale of Real Estate	300.00		
Pro Forma Tax	7.10		
Sale of Dogs	9.00		
Public Welfare	240.80		
Recording Deeds	69.00		
	13,031.32		
Town Clerk:			
Miscellaneous Fees	1,461.00		
Dog Licenses for County	<u>1,622.25</u>		
	3,083.25		

DETAILED STATEMENT OF CASH RECEIPTS - (CONT.)

<b>Treasurer:</b>		<b>Cemeteries:</b>	
Interest & Costs	8,503.88	Perpetual Care	4,570.00
Tax Certificates	219.00	Annual Care	1,037.00
Release Tax Title	16.00	Sale of Lots	750.00
Deposit on Hearings	85.00	Miscellaneous	1,604.87
Treasury Bills	1,978,928.72	Openings	5,155.00
Interest on Treasury Bills	10,220.01	Liner	205.00
Tax Title Redemption	1,039.68		
Bond Deposit Income	39.76		
	<hr/> 1,999,052.05		<hr/> 13,321.87
<b>Protection of Persons &amp; Property:</b>		<b>Cemetery Reimb. for Expenses</b>	<b>3,564.80</b>
<b>Police:</b>			
Ambulance	500.00	<b>Electric Light Department:</b>	
Bicycle Registration	58.50	Sales	646,238.59
	<hr/> 558.50	Meter Dep. & Income	1,672.74
			<hr/> 647,911.33
<b>Sealer of Weights &amp; Measures</b>	<b>78.65</b>	<b>Water Department:</b>	
<b>Health &amp; Sanitation:</b>		Sales	125,896.80
Slaughter Inspection	1,040.00	Liens	4,864.06
Flu Clinic	40.00		<hr/> 130,760.86
Sewer Rentals	1,344.91		
Rabies Clinic	49.00	<b>Loans in Anticipation Revenue</b>	<b>150,000.00</b>
	<hr/> 2,473.91	<b>Loans Anticipation Bond Issue</b>	
<b>Recreation:</b>		School	20,000.00
Dancing Class	154.23	<b>Serial Loans:</b>	
Swimming	259.75	Sewer	59,000.00
Fall Program	136.11	School	745,000.00
Use of Lighthouse	176.00	Premiums on Loan	482.32
	<hr/> 726.09	Accrued Interest	1,913.39
			<hr/> 806,395.71
<b>Education:</b>		<b>Insurance Receipts</b>	<b>1,688.58</b>
Tuition	400.00		
Special Classes	563.70	<b>Agency:</b>	
Driver Education	950.00	Retirement System Deductions	28,834.38
Ipswich School Cafeteria	70,356.09	Federal Withholding	155,273.95
Athletic Receipts	3,694.53	State Withholding	13,039.74
Auditorium Rental	15.00	Blue Cross Deductions	21,517.13
Lost Books	24.00	Teachers Annuity	82.38
	<hr/> 76,003.32		<hr/> 218,747.58
<b>Town Property:</b>		<b>Trusts:</b>	
Beach Receipts	6,775.75	Cemetery Trust	3,958.98
M.I.T. Rent	2,500.00	Martha I. Savory	22.31
Housing Authority	1,913.61	Eunice C. Cowles	406.49
Town Hall Lounge	1.80	Eunice C. Cowles Scholarship	
Payne School Lease	1.00	Reimb.	400.00
Pavilion Lease	100.00	Mark Newman Memorial	213.44
Rental of Court Room	1,000.00	Hannah C. Clarke	27.25
	<hr/> 12,292.16	Appleton Memorial	7.08
		Mrs. Wm. G. Brown	112.23
<b>Highways:</b>		Stabilization	343.01
Highway Machinery	252.50	Dow Boulder	9.27
Highway	6.50		
	<hr/> 259.00		

## DETAILED STATEMENT OF CASH RECEIPTS - (CONT.)

## Trusts -- (Continued)

Marianna T. Jones	53.14
John C. Kimball	21.86
Rehabilitation	87.44
Richard T. Crane Jr.	161.06
World War II	11.24
R.T. Crane Jr. Picnic Exp.	
Reimb.	2,653.78
	<hr/>
	8,488.58

## Refunds:

Electric	2,859.29
Veterans Services	66.00
Public Works Adm.	35.10
Selectmen	5.70
Highway	40.00
Intermediate School	69.30
Fire	1.90
Treasurer	12.75
Surplus Revenue	278.76
Old Age Assistance	864.35
Cemetery	33.29
Federal Tax	16,580.46
State Tax	3,028.54
Water Department	716.59
Recreation	2.00
Aid to Dependent Children	85.49
Civil Defense	27.60
Medical Aid to Aged	15.00
Disability Assistance	204.06
Conservation Committee	3.68
Library	18.83
Education	1,047.98
General Relief	18.00
Assessor	20.00
Insurance	2,634.24
Tailings	48.77
	<hr/>
	28,717.68

Total Receipts	6,016,238.32
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## IPSWICH PUBLIC LIBRARY

## Trust Funds - 1962

Fund	Book Value	Market Value	Lower of Cost or Market	1962 Income
Treadwell	\$16,213.53	\$30,230.62	\$15,150.73	\$983.47
Heard	10,143.12	14,985.40	10,055.51	557.93
Lathrop	1,854.90	1,854.90	1,854.90	74.18
Spiller	1,812.05	1,832.05	1,812.05	76.07
Newman	3,376.34	3,376.34	3,376.34	132.14
Building	<u>10,948.42</u>	<u>11,013.42</u>	<u>10,948.42</u>	<u>447.79</u>
Total 1962	\$44,348.36	\$63,292.73	\$43,197.95	\$2,271.58
Total 1961	43,961.85	65,764.79	42,768.68	2,172.73
Increase (Decrease)	386.51	(2,472.06)	429.27	98.85

D. W. Poor, Jr., Treasurer

## FEOFFEES OF THE GRAMMAR SCHOOL

Financial Statement

Balance January 1, 1962	\$ 1,754.07
Income 1962	<u>45,560.80</u>
	<u>47,314.87</u>
Expenditures	<u>42,078.03</u>
Balance December 31, 1962	<u>\$5,236.84</u>

Little Neck Valued at		\$16,500.00
Store Building		10,000.00
Cash on hand or in First National Bank, Ipswich		5,236.84
Deposited in Ipswich Savings Bank	3,250.65	
Interest earned on same 1962	<u>131.31</u>	3,381.96
Deposited in Ipswich Sav. Bank, Farm Account	7,309.21	
Interest earned on same 1962	<u>295.29</u>	7,604.50

	Cost	Present Value
78 shares First National Bank, Boston	2,748.18	6,766.50
100 shares Natl. Shawmut Bank, Boston	2,748.63	6,925.00
Ipswich Cooperative Bank, paid up share certificate	<u>2,000.00</u>	<u>2,000.00</u>
	<u>7,496.81</u>	<u>15,691.50</u>
		15,691.50
		\$58,414.80

\* \* \* \* \*

\$5,000.00 was paid to the Town for support of the schools.

The following taxes were paid to the Town:

Land	Assessed Value	17,000.00	1,530.00
Store	Assessed Value	6,000.00	540.00
Barn	Assessed Value	300.00	27.00
Cottages	Assessed Value	319,350.00	28,741.50
			\$30,838.50

THE MANNING SCHOOL FUND

January 1, 1962 - Balance	\$34,574.05
Income from interest and dividends	1,855.44
	<u>\$36,429.49</u>
<b>LESS disbursements:</b>	
Rent of Safe Deposit Box	11.00
The H.R. Huntting Co. Inc.	
Books for Manning Memorial Library	<u>1,333.00</u>
Balance in Account #14,293 - Ipswich Savings Bank	<u>1,344.00</u>
	\$35,085.49
<b>Securities at book value:</b>	
92 shares First National Bank of Boston	3,408.99
10 shares Ipswich Co-operative Bank	2,000.00
9 shares Chesapeake & Ohio R.R. pfd.	746.00
16 shares Chesapeake & Ohio R.R. com.	<u>554.00</u>
Total Assets in Fund	<u>6,708.99</u>
	\$41,794.48

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THE R. H. MANNING FUND

January 1, 1962 - Balance	\$17,439.15
Income from interest	785.98
	<u>\$18,225.13</u>
<b>LESS disbursements:</b>	
The H.R. Huntting Co. Inc.	
Books for Manning Memorial Library	<u>667.00</u>
Balance in Account #78&4 - Ipswich Savings Bank	<u>\$17,558.13</u>
<b>Securities at book value:</b>	
10 shares Ipswich Co-operative Bank	<u>2,000.00</u>
Total Assets in Fund	<u>\$19,558.13</u>

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Above reports submitted by M. Chas. Arthur, Treasurer

## BURLEY EDUCATION FUND

## INVESTED FUNDS AS OF JANUARY 1, 1963:

Deposited in the Salem Savings Bank	\$1,490.53
Deposited in the Five Cents Savings Bank	1,321.08
Deposited in the Ipswich Savings Bank (Caldwell Fund)	2,632.26
Deposited in the Ipswich Savings Bank	2,279.48
Ipswich Co-operative Bank-Paid Up Certificate	<u>1,000.00</u>
	\$8,723.35

## INCOME FROM FUNDS FOR THE YEAR 1962 AS FOLLOWS:

Interest - Salem Savings Bank	57.86
Interest - Salem Five Cents Savings Bank	51.54
Interest - Ipswich Savings Bank (Caldwell Fund)	102.21
Interest - Ipswich Savings Bank	87.24
Dividend - Ipswich Co-operative Bank	<u>50.00</u>
	\$348.85

## EXPENDITURES:

Rent for Safe Deposit Box	\$5.50	5.50
		<u>\$343.35</u>

Wilmont E. Hall, Treasurer

## BROWN SCHOOL FUND

Balance January 10, 1962	2,445.19
Interest to November 9, 1962	<u>99.27</u>
Salem Five Cent Savings	<u>\$2,544.46</u>
Balance January 8, 1962	2,230.77
Interest to November 5, 1962	<u>90.11</u>
Ipswich Savings Bank	<u>\$2,320.88</u>
Total Assets in Fund	\$4,865.34

J. Perry Smith, Treasurer

**COMPARATIVE TAX STRUCTURE STATEMENT**

1961

1962

<b>A. Total appropriation to be raised by taxation.</b>	1,710,545.97	1,806,184.58
Total appropriation to be taken from available funds.	93,620.58	135,976.76
	<u>1,804,166.55</u>	<u>1,942,161.34</u>
<b>B. State Requirement:</b>		
Parks & Reservations	5,034.05	4,976.74
Audit	2,143.74	2,047.24
<b>Underestimated Previous Years:</b>		
Parks & Reservations	940.38	-----
Audit	-----	-----
Mosquito Control	-----	-----
Shellfish Purification	-----	15.22
	<u>8,118.17</u>	<u>7,039.20</u>
<b>C. County Requirement:</b>		
Tax	36,076.63	39,163.16
T. B. Hospital	10,655.13	8,300.99
<b>Underestimated T. B. Hospital</b>	<b>2,565.29</b>	-----
County Tax	-----	966.37
	<u>49,297.05</u>	<u>48,430.52</u>
<b>D. Overly</b>	<b>28,971.04</b>	<b>30,429.95</b>
<b>E. Gross amount to be raised</b>	<b>1,890,552.81</b>	<b>2,030,172.11</b>
<b>F. Estimated receipts &amp; available funds:</b>		
State Income	166,554.88	158,145.48
Local Revenue	303,753.27	350,526.27
Water Revenue	86,000.00	130,841.00
<b>Overestimates of Previous Years:</b>		
County Tax	630.78	-----
State Parks	-----	381.75
T. B. Hospital	-----	-----
Essex County Project	-----	-----
Surplus Revenue	84,620.58	90,050.00
Electric Light	15,000.00	10,000.00
Overlay Reserve Fund	9,000.00	8,979.42
Machinery Fund	-----	4,447.34
Sewer Receipts Reserve	-----	27,500.00
Stabilization Fund	-----	5,000.00
	<u>665,559.51</u>	<u>785,871.26</u>
<b>G. Net amount to be raised by taxation:</b>		
Poll Tax	5,406.00	5,364.00
Personal Property	63,860.40	61,304.40
Real Estate	1,155,726.90	1,177,632.45
	<u>1,224,993.30</u>	<u>1,244,300.85</u>
<b>Gross amount raised</b>	<b>1,890,552.81</b>	<b>2,030,172.11</b>

1961

1962

<b>H. Assessed Valuation:</b>		
Real Estate	12,841,410.00	13,084,805.00
Personal Property	709,560.00	681,160.00
	<u>13,550,970.00</u>	<u>13,765,965.00</u>
No. of Polls	2,703	2,682
I. Tax Rate	\$90.00	\$90.00

STATEMENT OF 1962 ASSESSMENT

1962 Tax Rate -----	\$90.00 per 1000
<b>Persons Assessed:</b>	
Personal Estate -----	660
Real Estate -----	3533
Personal and Real Estate -----	394
Total -----	<u>4587</u>
Polls Assessed (Poll Tax) -----	2682
<b>Value of Assessed Personal Estate:</b>	
Stock in Trade -----	131,660.00
Machinery -----	118,345.00
Live Stock -----	26,285.00
All other Tangible Personal Property -----	404,870.00
	<u>681,160.00</u>
Farm Animal Excise -----	47,400.00
Total -----	<u>728,560.00</u>
<b>Value of Assessed Real Estate:</b>	
Land exclusive of buildings -----	2,309,110.00
Buildings exclusive of land -----	10,775,695.00
Total -----	<u>13,084,805.00</u>
Total Value of Assessed Personal and Real Estate -----	<u>13,765,963.00</u>
Total Taxes Assessed for State, County and Town Purposes, including Overlay -----	1,244,300.85
Farm Animal Excise -----	237.02
Total -----	<u>1,244,537.87</u>
<b>Number of Livestock Assessed:</b>	
Horses (1 year old, or over) -----	76
Cows (Milch) -----	394
Neat Cattle -----	77
Steers -----	74
Swine -----	30
Sheep -----	56
Fowl -----	3375
All other -----	301
Number of Acres of Land Assessed -----	17730
Number of Dwelling Houses Assessed -----	2738

## STATEMENT OF MUNICIPAL INDEBTEDNESS

HELEN W. HORSMAN, TEMPORARY TREASURER

Date of Issue	Purpose	Rate	Date of Maturity	Date of Dec. 31, 1962
November 10, 1958	Municipal Garage Loan	3.25%	November, 1966	\$ 8,000.00
October 1, 1958	Sewerage Loan, Acts of 1946	3.70%	October, 1987	500,000.00
December 1, 1960	<b>Sewerage Loan</b>	3.40%	December, 1970	11,000.00
November 1, 1961	Sewerage Loan	3.00%	November, 1976	78,000.00
July 1, 1962	Sewerage Loan	2.75%	July, 1972	59,000.00
October 1, 1955	New Elementary School	2.25%	October, 1975	260,000.00
October 1, 1955	New Elementary School, Acts of 1948	2.25%	October, 1975	130,000.00
November 1, 1961	Intermediate School, Acts of 1948	3.00%	November, 1971	445,000.00
July 1, 1962	School Project	2.75%	July, 1972	745,000.00
September 1, 1954	Developing New Well Field for Water Supply	1.30%	September, 1964	6,000.00
September 1, 1956	Laying and Relaying Water Mains	3.00%	September, 1970	71,000.00
September 1, 1956	Stand Pipe and Pumping Station	3.00%	September, 1975	69,000.00
November 1, 1961	Water Improvements	3.00%	November, 1976	310,000.00
September 1, 1954	Additions to Electric Light System	1.30%	September, 1963	10,000.00
December 1, 1956	Extending and Enlarging Electric Light Plant	3.25%	December, 1975	125,000.00
June 1, 1959	Electric Light Plant	3.60%	June, 1978	96,000.00
July 15, 1961	Electric Light Plant, Add'l. Equipment, Installat'n.	3.00%	July, 1975	170,000.00
	Total Bonded Dots			3,093,000.00

CONSOLIDATED STATEMENT OF TRUST FUNDS

IN CUSTODY OF TOWN TREASURER

Name of Fund	BALANCE JAN. 1, 1962	BEQUESTS AND TRANSFERS	INCOME	WITHDRAWALS	BALANCE DEC. 31, 1962
Cemeteries	\$ 107,068.24	\$ 4,420.00	\$ 4,367.58	\$ 3,552.80	\$ 112,303.02
Hannah C. Clarke	475.71		27.25	12.00	490.96
Appleton Memorial Fountain	1,194.04		7.08		1,201.12
Mrs. William G. Brown	2,778.11		112.23		2,890.34
Eunice Caldwell Cowles	10,057.92		356.49	400.00	10,014.41
Dow Boulder Memorial	229.89		9.27		239.16
Marianna T. Jones	1,315.45		53.14		1,368.59
John C. Kimball	541.02		21.86		562.88
Mark Newman Memorial	5,283.18		213.44		5,496.62
Martha I. Savory	468.54		22.31		490.85
Stabilization	5,594.38	\$ 5,000.00	343.01		10,937.39
Post-War Rehabilitation	2,164.57		87.44		2,252.01
Richard T. Crane, Jr., Picnic	4,185.84	276.24	161.06	474.68	4,148.46

Details of the above Trust Funds are available at the Town Treasurer's Office.

Charles E. Goodhue, Jr.

George C. Parsons

Edward J. Marcorelle

Trust Fund Commissioners

DETAILED STATEMENT OF TAXES

HELLIN W. HORSMAN, TEMPORARY COLLECTOR

OUTSTANDING JAN. 1, 1962	COMMITMENTS	REFUNDS	COLLECTIONS	ABATEMENTS	TAX TITLES	OUTSTANDING DEC. 31, 1962
<b>TAXES:</b>						
Poll 1960	16.00	4.00	2.00	18.00		
Personal Property 1960	669.55		637.14	23.71		8.70
Real Estate 1960	32,320.57	47.80	32,052.99	297.98		17.40
Poll 1961	1,114.00		1,026.00	42.00		46.00
Personal Property 1961	8,512.90		5,104.15	110.25		3,298.50
Real Estate 1961	108,582.84	955.84	78,153.73	436.50	612.00	30,336.45
Poll 1962	5,364.00	4.00	3,986.00	1,022.00		360.00
Personal Property 1962	61,304.40	36.00	54,118.28	379.37		6,842.75
Real Estate 1962	<u>1,217.632.45</u>	<u>1,061.95</u>	<u>1,043,246.46</u>	<u>26,521.25</u>		<u>108,926.69</u>
	<u>151,215.86</u>	<u>1,244,300.85</u>	<u>2,109.59</u>	<u>1,218,326.75</u>	<u>28,851.06</u>	<u>612.00</u>
<b>WATER LIENS ADDED TO TAXES:</b>						
Levy of 1960	1,703.45		1,703.45			
Levy of 1961	2,013.90		1,627.29			16.70
Levy of 1962		2,748.67		1,933.22		
	<u>3,717.35</u>	<u>2,748.67</u>		<u>5,263.96</u>		<u>16.70</u>
						1,185.36

DETAILED STATEMENT OF TAXES

HELEN W. HORSMAN, TEMPORARY COLLECTOR

	OUTSTANDING JAN. 1. 1962	COMMITMENTS	REFUNDS	COLLECTIONS	ABATEMENTS	APPORTIONMENTS	OUTSTANDING DEC. 31, 1962
<b>SPECIAL ASSESSMENTS:</b>							
Unapportioned Sewer 1961	3,743.64		288.00		356.40	1,799.64	1,875.60
1962		102,644.92		3,653.88			98,991.04
Sewer Assessments Added to Taxes:							
Levy of 1961	657.19		24.77		591.83	24.77	65.36
Levy of 1962		1,531.72			1,006.63		525.09
Apportioned Sewer Assessments							
Paid in Advance		813.96			813.96		
Committed Interest:							
Levy of 1961	679.98			17.94	643.87	17.94	36.11
Levy of 1962		1,129.90			754.14		375.76
MOTOR VEHICLE EXCISE:							
Levy of 1959	22.72				18.18	4.54	
Levy of 1960	796.33			51.98	620.18	52.83	175.30
Levy of 1961	13,901.67	21,751.27	2,444.92	34,203.58		2,805.70	1,038.58
Levy of 1962		<u>160,228.37</u>	<u>3,178.34</u>	<u>138,951.31</u>	<u>11,958.87</u>		<u>12,496.53</u>
	<u>14,720.72</u>	<u>181,979.64</u>	<u>5,675.24</u>	<u>173,793.25</u>	<u>14,821.94</u>		<u>13,760.41</u>
FARM ANIMAL EXCISE:							
Levy of 1960	55.63				45.63		10.00
Levy of 1961	156.51				146.51		10.00
Levy of 1962					<u>215.77</u>	<u>5.00</u>	<u>16.25</u>
	<u>212.14</u>	<u>237.02</u>			<u>407.91</u>	<u>5.00</u>	<u>36.25</u>

DEPARTMENTAL ACCOUNTS RECEIVABLE

HELEN W. HOLSMAN, TEMPORARY COLLECTOR

DEPARTMENT	OUTSTANDING JAN. 1, 1962	COMMITMENTS	COLLECTIONS	ABATEMENTS	REFUNDS	OUTSTANDING DEC. 1, 1962
Town Property	591.66	3,101.00	3,601.00	91.66	1,043.00	83.46
Ambulance	835.00	708.00	500.00	36.48	36.48	1,590.00
SPECIAL POLICE	83.46					19.96
Moth	36.48					143.13
Health	72.14	2,630.72	1,112.86	54.88	64.87	64.87
Sewer Rentals	99.58	1,324.81	1,349.55	240.80	240.80	113.13
Highway	143.13	6.50	6.50			143.13
Highway Machinery	87.37	230.00	252.50			252.50
Public Welfare	240.80					240.80
Disability Assistance	9,638.72	9,638.72	9,638.72			9,638.72
Aid to Dependent Children	834.48	3,854.84	3,279.59	415.00	415.00	1,409.73
Old Age Assistance	747.93	34,222.33	34,403.61	13,823.01	13,823.01	566.70
Medical Aid to Aged	5,751.37	7,220.92	7,133.41	3.89	3.89	5,834.99
Veterans' Services	2,137.55	11,631.42	12,321.37	136.50	10.00	1,320.60

Richard T. Crane, Jr., Picnic Fund  
 In Custody of New England Merchants National Bank and Town Treasurer  
 January 1, 1961 to December 31, 1961

Balance January 1, 1961 \$ 36,533.30

Receipts:

Sale of Securities, Rights, and Stock Dividends	\$ 14,725.89
Purchase of Securities	16,365.26
Gain on Sale of Securities	1,167.95
Income	1,839.31
	<u>34,098.41</u>
	70,631.71

Payments:

Purchase of Securities	16,365.26
Sale of Securities, Rights, and Stock Dividends	14,725.89
Accrued Interest on Purchase of Securities	70.61
Agent's Fee	62.50
Picnic	<u>1,248.46</u>
Due to Town	<u>32,472.72</u>
	<u>240.00</u>
	32,712.72

Balance December 31, 1961

In Custody of New Eng. Merchants Nat'l. Bank	
Securities	32,564.30
Cash	1,168.85
In Custody of Town Treasurer:	
Deposit in Ipswich Savings Bank	4,185.84
	<u>37,918.99</u>
	\$ 70,631.71

WATER DIVISIONBalance SheetDecember 31, 1962ASSETSLIABILITIES & SURPLUSCurrent Assets:

Cash Surplus	10,329.06
Cash Construction	1,152.69
Cash Water Improvements	26,179.81
Premium on Loan	369.46
Accounts Receivable	18,652.20
Materials & Supplies	30,775.88
Total Current Assets	87,459.10

Liabilities:

Town of Ipswich Contribution	24,083.03
Electric Light Contribution	39,338.91
Bonds Payable	456,000.00
	519,421.94

Fixed Assets:

Engineering	36,280.26
Land	20,249.72
New Well System	125,609.56
Pumping Station	58,229.90
Reservoirs & Standpipe	99,178.59
Storage Basin	27,693.59
Distribution Reservoir	17,827.56
Bull Brook Reservoir	50,476.43
Departmental Building	2,367.97
Store House	178.70
Pumps & Pumping Equipment	51,621.46
Purification System	3,050.86
Pipe Lines & Dist. Mains	626,930.82
Service Pipes	171,088.36
Meters	31,774.99
Hydrants	7,837.90
Misc. Expenditures	629.25
Office Equipment	997.39
Shop Equipment	8,200.70
Stores Equipment	68.26
Transportation Equipment	26,806.69
Misc. Equipment	8,165.17
Total	1,375,264.13
Less Reserve for Depreciation	442,103.41
	933,160.72

Surplus:

Profit & Loss	125,389.61
Water Division Property Account	375,808.27
	501,197.88

Total Assets

1,020,619.821,020,619.82

WATER DIVISIONStatement of Income and ExpensesDecember 31, 1962Operating Expenses:

Maint. Water Supply Structure	5.69
Maint. Reservoirs	93.71
Electricity Purchased	5,178.01
Misc. Pump Station Supplies	4.37
Maint. Power Pump Buildings	70.00
Maint. Pumping Equipment	425.53
Maint. Misc. Pumping Equip.	23.93
Purification Expenses	583.94
Insp. Customers Installations	3,761.82
Misc. Trans. & Dist. Supplies	26.11
General Labor	16,364.50
Maint. of Trans. & Dist. Mains	3,393.53
Maint. Storage Reservoirs	192.00
Maint. of Services	6,426.94
Maint. of Meters	186.74
Maint. of Hydrants	2,503.43
	<u>39,240.25</u>

Sales:

Metered Sales	106,460.48
Flat Rate Sales	18,952.50
Sale of Supplies	4,675.79
Rent from Water Meters	800.00
Total Sales	<u>130,888.77</u>
Less Abatements	<u>3,513.18</u>

Administrative Expenses:

General Office Salaries	9,369.86
General Office Supplies & Expenses	1,154.89
Insurance	1,457.84
Transportation Expenses	2,492.44
Maint. of General Structures	936.56
Misc. General Expense	1,506.65
Depreciation	26,521.57
Interest on Bonds	14,877.00
	<u>58,316.81</u>

Total Expenses	97,557.06
Profit for 1962	29,818.53
	<u>127,375.59</u>

127,375.59

ELECTRIC LIGHT DEPARTMENTBalance SheetDecember 31, 1962

<u>ASSETS</u>	<u>LIABILITIES &amp; SURPLUS</u>
<u>Current Assets:</u>	<u>Liabilities:</u>
Cash:	Bonds Payable 401,000.00
Operating 95,245.57	Customers Deposits 10,018.23
Construction 6,071.09	Interest Accrued 3,083.57
Depreciation 83,579.59	
Customers Deposits 13,941.17	
Accounts Receivable 52,392.85	
Inventory:	
Fuel Oil 13,633.63	
Lube Oil 1,597.92	
Materials & Supplies 12,228.32	
Plant Materials 661.68	
Total Current Assets 279,351.82	
	<u>Surplus:</u>
	Loans Repayment 486,000.00
	Contribution in Aid of Construction 1,511.06
	Unappropriated Earned Surplus 853,514.35
	1,341,025.41
<u>Other Assets:</u>	
Land & Land Rights 841.20	
Power Structures 68,576.53	
Fuel Holders Prod. & Access 9,336.48	
Prime Movers 1,122,307.12	
Generators 35,766.78	
Accessory Elec. Equip. 24,721.92	
Misc. Power Plant Equip. 15,038.73	
Distribution Sta. Equip. 163,123.96	
Poles & Fixtures 205,667.38	
Overhead Conduct. & Devices 145,660.61	
Underground Conductors 13,903.11	
Line Transformer & Regulators 175,335.23	
Services 22,907.65	
Meters 77,825.35	
Installation Customers	
Premises 1,291.48	
Street Lighting & Signal System 50,143.44	
General Structures 63,537.93	
Office Equipment 11,025.97	
Transportation Equip. 43,257.83	
Laboratory Equip. 1,721.28	
Communication Equip. 4,082.76	
Less Reserve for Depreciation 780,297.35	
Total Assets 1,475,775.39	
	<u>1,755,127.21</u>
	<u>1,755,127.21</u>

ELECTRIC LIGHT DEPARTMENTStatement of Income and ExpensesFor the Year Ending December 31, 1962Expenses:

Generating:	
Operation, Supervision and Engineering	7,854.19
Fuel	190,242.54
Generation Expense (Labor)	56,914.23
Generation Expense (Lube)	8,093.00
Misc. Other Generation Expense	3,102.25
Maint. Supervision & Eng.	6,390.64
Maint. of Structures (Power)	2,446.01
Maint. of Gen. & Elec. Plant	14,340.48
Maint. of Misc. in Gen. Plant	(24.92)
	<u>289,358.42</u>

Sales:

Residential	316,563.78
Commercial	161,469.87
Industrial	103,006.47
Street Lighting	9,362.00
Lighting Municipal Buildings	16,223.18
Sales for Resale	56,100.00
Misc. Electric Revenues	130.00
Other Electric Revenue	3,304.58
Total Sales	<u>666,159.88</u>
Other Income Deductions	<u>38,389.46</u>

Distribution:

Overhead Line Expense	1,912.65
Meter Expenses	5,395.61
Misc. Dist. Expense	6,146.32
Maint. of Dist. Sta. Equip.	154.63
Maint. Overhead Lines	53,643.59
Maint. St. Lights & Signal System	<u>3,362.10</u>
	<u>70,614.90</u>

Customers Accounts Expense:

Meter Reading Expense	6,690.44
Customers Records & Coll. Exp	<u>7,033.16</u>
	<u>13,723.60</u>

Administration & General Expense:

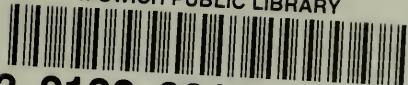
Salaries	12,379.82
Office Supplies & Expenses	1,491.20
Outside Services Employed	6,772.05
Property Insurance (Gen. Plant)	573.77
Property Insurance (Power Plant)	2,666.15
Injuries & Damage (Gen. Plant)	910.00
Injuries & Damage (Power)	910.00
Misc. Gen. Expense	1,100.19
Maint. General Plant	1,304.50
Transportation Expense	2,886.62
Depreciation	65,633.56
Interest on Bonds	<u>13,673.31</u>
	<u>110,301.17</u>

Total Expenses	483,998.09
Profit for 1962	<u>143,772.33</u>
	<u>627,770.42</u>

627,770.42

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THE TOWN OF IPSWICH AT YOUR SERVICE

A handy Check-List and Directory of Often-Used Town Services

Emergency - FIRE 356-4321	POLICE 356-4343	AMBULANCE 356-4343	HOSPITAL 356-4366
Administration, General		Executive Department	356-4848
Assessments		Assessors	356-4010
Bicycle Licenses		Police	356-4343
Bills and Accounts		Treasurer	356-3100
Birth Certificates		Town Clerk	356-4161
Burial Permits		Health	356-4900
Business Certificates		Town Clerk	356-4161
Cemeteries		Cemetery Division	356-3933
Death Certificates		Town Clerk	356-4161
Dog Licenses		Town Clerk	356-4161
Elections		Town Clerk	356-4161
Electric		Electric Department	356-3717
Electric Light Bills		Billing Department	356-4830
Employment		Executive Department	356-4848
Engineering		Engineering Division	356-5433
Entertainment Licenses		Selectmen	356-4848
Financial Data		Accountant	356-3066
Fishing & Hunting Licenses		Town Clerk	356-4161
Fuel Oil Storage		Fire Department	356-4322
Garbage Collection		Executive Department	356-4848
Health		Health Department	356-4900
Home for Aged and Infirm		Welfare Department	356-3464
Housing		Housing Authority	356-2035
Highway		Highway Division	356-2411
Library		Public Library	356-4646
Licenses (General)		Selectmen	356-4848
Lights, Street		Electric Department	356-3717
Maps		Pumping Station	356-3600
Marriage Certificates		Engineering Division	356-5433
Milk, Animal Inspection		Town Clerk	356-4161
Mortgages, Personal Property		Health Department	356-4900
Mortgages, Real Estate		Town Clerk	356-4161
Parks		Assessors	356-4010
Pensions		Recreation Division	356-3767
Playgrounds		Treasurer	356-3100
Public Welfare		Recreation Division	356-3767
Purchasing		Welfare Department	356-3464
Recreation		Executive Department	356-4848
Retirement		Recreation Division	356-3767
Rubbish Collection		Treasurer	356-3100
Schools		Executive Department	356-4848
Sewers		School Department (Supt.)	356-2935
Water		High School	356-3535
Weights and Measures		Burley School	356-2666
		Shatswell School	356-2312
		Winthrop School	356-2976
		Health Department	356-4900
		Water Division	356-3717
		Health Department	356-4900